



Chief Tomat
Elementary School
Website: www.cte.sd23.bc.ca

3365 East Boundary Road
Westbank, B.C. V4T 2R8
Phone: 250-870-5127
Fax: 250-870-5071

August 30, 2020

Dear Chief Tomat families,

Our teachers, support staff and I are looking forward to welcoming your child(ren) back to safe classrooms on September 10th or 11th for a full day of orientation as indicated in the message I sent you on Friday evening.

September 9th Later in the day, you will receive a welcome email from your child's new classroom teacher along with details of your child's new learning group.

September 10th 8:30-2:30pm for students in grade 1-5 whose last name begin with letters **A-K**

September 10th Kindergarten students begin 'mini sessions' based on the schedule sent August 28th. Please contact Mrs. Griffin at 250-870-5127 if you have questions. The first full day of kindergarten is September 17th.

September 11th 8:30-2:30pm for students in grades 1-5 whose last names begin with letters **L-Z**

As you know, the start of the school year will look differently than last year due to our current health situation. Our trustees, district administration, school staff and I thank you for both your patience as we plan for back to school and your diligence in helping us keep everyone safe. The safety of your child, your families and our staff is my top priority.

Please review the attached learning plans, maps, and documents on basic procedures for returning to school. Staff will familiarize students with safety procedures and ensure clean and safe learning spaces. Knowing our new procedures, will help you make sure students travel safely and arrive to school in good health.

Please remember the following key points for arriving to and leaving from school this fall:

- Remind children to keep their distance and refrain from touching others while waiting for the bus and lining up for entrance to the school. Our staff will be on the playground early on September 10th and 11th to guide students to their line ups.
- Parents/caregivers are to leave school grounds shortly after dropping off and everyone must leave the school grounds once students are dismissed for the day. If you are dropping your child off, please use our "kiss and go" lane or East Boundary Road. Please drop off as close to 8:15am as possible. Please pick up as close to 2:45pm as possible. Thank you parents.
- We ask that Parents/caregivers not enter the school unless you have a scheduled appointment/invitation from school administrators. If you need to connect with your child's teacher or myself, please call the office and we will schedule a time that works for you. Your voice and participation in your child(ren)'s education is very important to us. Thank you parents.



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Here is a sample timetable for our students at the elementary level:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:25 am	Learning groups line up outside at their designated meeting area for staggered entry				
Morning	Instructional Time (Staggered recess break for half the school in designated play areas) Towards the end of the first week, I will send you an email with your child's learning group.				
Lunch	Half of school to play while other half eats in classroom, then switch places. We are waiting for approval from our district with regards to our 'hot lunch program.' Thank you for your patience.				
Afternoon	Instructional Time (Staggered recess breaks for half the school in designated play areas)				
2:25 pm	Staggered dismissal of learning groups				

You can learn more about learning groups [HERE](#). On September 9th, you will be receiving an email from your child's new classroom teacher along with details about who is in your child's learning group.

eSchoolBC Option- For students who are immune-compromised, please contact me directly at michelle.kaupp@sd23.bc.ca for information about enrolling in distributed learning options through eSchoolBC.

Our focus during this Fall will be on learning, building community within one's class, and learning about our school wide expectation which will help all learners know how to be responsible, respectful and caring students. We will also focus on our new school motto: "***CTE: A community of learners; engaging hearts and growing leaders.***" You can learn more about district-wide plans for safety, returning to school, and provincial updates at sd23.bc.ca. Thank you for staying engaged and connected with our school community. By working together, we can help students feel welcome, safe, and ready to learn.

Your Principal,

Michelle Kaupp

Chief Tomat Elementary School (250-870-5127)

Michelle.kaupp@sd23.bc.ca