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Meeting Attendees:

- **Attending:** PAC President: Sarah Lebeter, PAC Vice President: Stacey Fyvie, PAC Treasurer: Shannon Tartaglia, PAC Secretary: Kathi Kelly, Principal: Jennifer Adamson
- **Regrets:** Members at Large: Izabela De Paz and Margarita Montoya
- **Community Parents/Caregivers:** none

Approval of Agenda and Minutes

- Motion to accept November 2023 minutes as circulated, approved by PAC vote.

Treasurer's Report (Shannon Tartaglia) -See attached for full report

- Remaining playground loan (\$5,955.32) and Gaga Pit Invoice (\$8,024.84) will be paid this month; Gaga Pit will be paid partially by Gaming Account, RBC School Acct and Community Acct. Minor budget adjustments may be necessary.

Principal's Report (Jennifer Adamson) -See attached for full report.

- Week before winter break was great; all students enjoyed treats for movie day and homemade ornaments; teachers enjoyed treats in staff room -provided by PAC.
- Weekly assemblies on what it means to be a Wolverine; looking to shift to group CTE community spirit activities -once a month students will go into groups (for remainder of the year), will complete STEM and friendship activities.
- Nice to see all the families come to winter concert, and students were proud of what they did.
- Clubs are announced through the speaker system for children to join (ex. Chess club)
- Children really enjoyed the gymnastics and parkour, shared cost by school/PAC.
- Traffic Safety: PAC will post reminders on social media for no parking in staff parking lot.
- Special Artist coming to the classrooms: Watercolour projects will be made into one complimentary card, and parents can purchase more through school cash online.
- CTE Goal: will continue with a reading goal for the whole school for a learning priority so



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all children will reach grade level on reading; will set a few more learning priorities around what the children need to continue to grow.

- Jennifer will come back with when parents will find out when Kindergarteners have a designated spot in March.
- Kindergarten orientation is June 5 at 1:30; ELF night will be April 18 from 5:00pm to 6:00pm
- Bobby Bovenzi will be here for a week and each class will have two classes for drumming; Jennifer will find out if a concert will be held at the end.
- Grade 3 Swimming Program will be half with swimming lessons and half free swims (may change dependent on how the program is run this year); will gain a certificate at the end. Parents can watch, but no volunteers needed.
- Will have Grade 5 starts participating in running weekly school spirit assemblies, followed by Grade 4 years near the end of the school year.
- Discuss traffic safety challenges at the school - Jennifer will be increasing her presence in the parking lot, and chatting to the parents in the teacher parking lot directly.
- PAC is willing to help support any needs for the weekly school spirit assemblies.

Follow Up on Last Meeting

- **CTE T-shirts (Jennifer)**
 - Will say Wolverine, Caring Together Everyday and PAC Logo on the back of shirt. Shared cost between CTE and PAC - free for kids.
 - Order for who wants/needs and encourage to have the shirt last two years to have the design be similar for the next few years.
 - Order for Kindergartens to goal to hand out on Kindergarten orientation; also order for any new families; keep a few extras in office as spares.
 - Be on school cash online at \$0.00 and with parents able to pick size.
 - Izabela will forward the motto and PAC logo design to Jennifer.
- **Traffic Officer-education (Jennifer)**
 - Haven't heard anything formally back yet from the school district, other than the comments presented by in November re: education.
 - A traffic cop (Gordon) has been present in the area ticketing (as seen by parents).
- **Harvest Bin Project (Sarah)**
 - Application has been submitted by the school, have not heard anything back as of yet.
 - Teachers have also said they will re-do existing garden bins with student help if Harvest Bin Project is not approved.
- **School Spirit:** Discussed having a caregiver and child day to help re do bins to build



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community, maybe expand it to a CTE Community Day where kids can help refresh the school; PAC hold a BBQ. Jennifer to explore this idea.

Fundraisers

- **Hot Dog Days (Stacey)**
 - Next hot dog is February 12th.
 - Great group of volunteers; all positive feedback from teachers
 - No more late entries will be allowed, as it too much work for our volunteers to shop last minute; notice will be included in social media messages and through email.
 - Jennifer will let Taneil know she can add her “kids” to Munchalunch for the rest of the year now.
- **Hot Chocolate Days (Sarah and Stacey)**
 - Will be run by PAC with support from Grade 5 leadership; best to be run on a Wednesday as kitchen is available; first one will be January 31 at 11:10am -Cup purchased by donation and will be available at lunch recess outside of the gym doors or multi purpose room.
- Grade 5 will start selling popcorn in the next few weeks on Fridays to raise money for the year end camp; will be available for purchase on school cash online.

Upcoming Events

- **Snowflake Ball (Sarah)**
 - February 23 held from 6pm to 8pm; book gym from 3:30 onwards.
 - Need more set up time to not feel rushed.
 - Planning Subcommittee of volunteers to be organized by Sarah.
- **Spring Market (Izabela)**
 - Goal to hold market around book fair dates; hoping to hold on May 2nd.
 - Need gym as of 2:30pm to ensure enough time for setup.
 - Jennifer to reconfirm date request with Ms. Brew.
 - Jennifer will touch base on book fair date with Izabela.



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New Discussion Items:

- **Spa Hills Compost Program (Sarah)**

- PAC recommended that the school implement this program, goal: to increase environmental impact awareness, and help alleviate eco-anxiety occurring in kids (COPAC issue raised).
- Hoping to start operation in April for Earth Day
- Images and Frequently questions is available; company will provide a presentation to school; what can and cannot compost sheet available (pizza boxes okay)
- Can pick up weekly or bi-weekly.
- Logistics of pick up; time frame and where bins will be held/moved is Jennifer's concerns/questions.
- Best option is small totes on wheel outside, with each class having a small bin and empty each day; \$25 per outside bin removal; 230 litre capacity.
- PAC will pay for the program and bins to be emptied; with support from the teachers and students of emptying the bins within the school.
- Will give information to the company about how many classrooms and what they recommend.
- Treasurer requested commitment information, can we trial and reassess value. Will need a vote to approve this PAC expenditure in the budget.

- **COBSS Bursary (Shannon)**

- PAC pays for two COBSS bursaries for CTE graduates every year.
- This year we have 3 bursaries available, as only one was given in 2023 due to lack of applications; all that is needed is that the student is a graduate of Chief Tomat Elementary; will find out more information on screening for students by COBSS; Jennifer will talk with other principals about how to encourage student application and what is required.

- **BC Agriculture Fruit & Veggie Program (Shannon)**

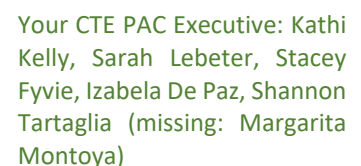
- Wondering what the status of the program at CTE. Used to be a PAC program.
- Jennifer - used to be a free program and now needs to be paid, at her previous school not all fruit and veggies were fresh, and less than impressed for the cost of the program.
- Shannon has asked for information from BCAFV to be emailed about the program.
- Jennifer advised there are lots of fruit/veggie options for the kids at the school.
- Decided - will let the program go as lots of other options available to the school.

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- Gordon Food Service may be an option to order food for PAC events if we know ahead of time the amount of items are needed (Mar Jok PAC suggestion). Also discussed reaching out to Chef Sam to see if his pricing is better for buns etc.
- In response to previous PAC comments on the School Photographer - photography for student photo's has an application for a new photographer; will present a portfolio to the PAC.
- PAC closet is full, hoping for room available for some small items for upper mezzanine in the future. There may be space in other areas as they get cleaned out.
- Send JPEG of the CTE calendar to PAC to add to social media sites.

Meeting adjourned at 8:00pm.

For more information about your CTE PAC or how to get involved, go to <https://linktr.ee/chieftomatelementarypac>, or come chat to one of your executive members.



We acknowledge that we are learning on the unceded traditional territory of the Sylix, Okanagan People.