



CHIEF TOMAT ELEMENTARY
PARENT ADVISORY COUNCIL

Chief Tomat Elementary PAC Meeting Wednesday, October 18th, 2023 @ 5:30 pm | CTE Library

PAC Members

President: Sarah Lebeter, **Vice President:** Stacey Fyvie, **Treasurer:** Shannon Tartaglia,
Secretary: Kathi Kelly, **Members at Large:** Izabela De Paz and Margarita Montoya
Community Parents: Chantelle (In Person), Hoa and Keira (Zoom)

Approval of Minutes

September 2023 minutes posted online, and approved by PAC vote.

Treasurer's Report (Shannon Tartaglia)

- See attached for full report
 - Motion for 2023/2024 Budget is voted upon for approval unanimously.
 - **THAT** the CTE PAC budget for the 2023/2024 School Year as presented.

Principal's Report (Jennifer Adamson)

- See attached for full report
- Put in a motion to have a flashing sign for crosswalk; can place a call in to RCMP of licence plate of any speeders
- Shared street with City of West and Westbank First Nation; may be overseen by Ministry of Transportation; have put in a request to whom to speak
- Have wheelchair basketball back every year; will alternate gymnastics and in line skating each year
- Janice Kierstead will come in every Wednesday; watercolours cards made by students will be available for purchase
- There was a backlog in Pizza Day money to help offset previous Green Bay prices in previous years
- Looking to revise Grade 5 Green Bay trip. New overnight costs of Green bay would have been \$400 per student; proposal is to go for a day at \$35 per student, with costs lowered through fundraisers; followed by a week of fun activities for the students
- Will be sensitive to what is happening within the world, in regards to safety drills (Earthquake, Fire); will announce that this is practice to let children and teachers know
- Will find resources for parents in how to have discussions about these drills



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Follow Up on Last Meeting

- **Munchalunch (Shannon) and (Stacey)**
 - Munchalunch is set up and go live by Friday; launched to families for Nov 3 for first two hot dog days; will allow us to move away from paper copies and onto online; will still have paper copies for people who need left with Taniel in office
 - Letter will go home with every child shortly with instructions
 - Solely managed by PAC and not through the school cash online; will have a clear communication on each item
 - All parents must sign up but with no obligation to purchase anything, but allow PAC communication to all parents for events and fundraisers
 - Have a link on school website, and will be on PAC media
 - Will allow you to purchase items multiple times, rather than once a month (I.E. Hot dog days for the entire the year)
 - Orders will be closed a week prior to events
 - Allows Jennifer to set up as a parent, to help any families that may need financial help
 - System that allows you to add a donation and add another lunch for donation
 - All items will be on the site (raffle tickets, event tickets, extra food items per meal)
 - **CTE T-shirts (Margarita)**
 - Each t shirts have a cost of \$10 and hoodie is \$25 plus tax; we can choose multiple colours; shirts ten to 14 days after order; will have samples of size if we use Munchalunch; Margarita can come in and measure the child as done previously in the past if not on Munchalunch; Margarita will be show us the drawing in the next few weeks
- Jennifer Adamason** proposal for T-shirts:
- Students feel safe in classroom and not always outside of classroom, each student has one adult who they feel will help them succeed; district average is 2 or more
 - Mrs. Henning, Mrs. Sikora, Mrs. lane and Mrs. Macrae will create 4 community shirts with 4 colours and get to know each other as a community through activities; medicine wheel colours are the main thought (use light grey instead of white); meeting last week and the next few weeks for how to assign students to community (alphabetical); does it need to be reordered every year to create new community; team parents rather than classroom parents (ACTION: PAC requested more information on this before committing); how to connect students to adults
 - Have groups switch every year to create new communities, especially moving onto middle schools;



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- May go it with squads or house teams; not a competitive factor for now; may be use a point system when a team activity (food drive) in the future
- Chief Tomat and PAC will have 50/50 cost coverage
- Munch a lunch will only be used for a size, there is no cost to parents; there will not be a not interested option for parents
- **Gymnastics (Jennifer)**
 - Tentatively booked Jan 15-18, classes get to go twice; K-5 involved
 - PAC has \$2,500 set aside to help cover costs
 - \$4483.50 in total costs
- **Alien Inline Skating (Sarah)**
 - One day left in April, not sure if still available; Jennifer is waiting to hear back from the company
 - All grades are welcome to participate
 - Around same cost as Gymnastics (\$4,500)
 - Tabled to next year as Gymnastics is booked already; in new year we should look into booking for following school year
- **Pizza Day (Jennifer)**
 - CTE would like to keep pizza day rather than shifting to PAC; grade 5's are enjoying helping out
 - Use the funds to help pay various costs such as t-shirts and grad day

Fundraisers

- **Mabel's Labels (Sarah)**
 - Cheque for \$64.23
 - Bump back to social media
- **Colibri (Kathi)**
 - We have sold \$349.82 in items already with a profit of \$108 coming back to CTE as we lose \$29 to shipping fees
 - All items have been shipped out to school, and handed out today
 - Thank you for your support
 - Run in Spring around Earth Day next school year instead of the fall as a lot is happening
- **With Love Photography (Shannon)**
 - 14 families have signed up with 2 weekends left
 - Suggested to do a once a week contact with families to push events/fundraisers
- **Growing Smiles (Sarah)**
 - Waiting to hear back still on dates



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- Hoping to see middle of December (14-15) pick up; maybe do earlier pick up December (6-7);
- Order goes in two weeks before pick up, with start up around Nov 20
- Hot Dog Days (**Stacey**)
 - Erin** is unable to help with first Hot Dog; is trying to find a new helper; will write out notes to help the new teams
 - Stacey** is able to commit to first hot dog day (if not able to find someone else to take over); Chantelle will help and Lyndsay
 - Does Chef Sam know dates?
 - **Jennifer** will email to let him know

Upcoming Events

- Halloween Dance (**Sarah**)
 - DJ is booked for \$600; lots of volunteers already signed up
 - Lookin for inflatables only for the evening; hang witches hats around doorways
 - Lots of interaction on social media
 - Time is bumped as no meal, only concession; parents must be present and costumes must meet school guidelines
 - Have an extra volunteer to crack glow sticks, children can't pick colors but may trade with friends
- Fall Market (**Izabela**)
 - Have 24 vendors plus food truck; Izabela daughter there to also help as needed
 - Many vendors able to donate to raffle box
 - Tables have arrived in gym; folding chairs are available to vendors
 - Entrance is side door near gym, and able to lock down the hallway other than bathroom; park food trucks on sidewalk; arriving at 4

New Discussion Items:

- Jennifer Casa-Todd Presenter (**Shannon**)
 - Tabled
- Spirit Day (**Shannon**)
 - Teacher's may do own spirit days within classrooms; and work on colour community's; have a few school wide (PJ days)
 - Have a list going that includes everyone that we will share (wear clothes backwards; everything but a backpack)
- Break the Rules (**Sarah**)
 - Maintain inclusivity, rules in unison with teachers



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- Ideas such as: Get to wear hats in class, change your name, wear a moustache (happening in November), use pencil crayon instead of pen
- Spring activity (buy a piece of duct tape to tape principal)
- Run two a year if possible; ran through Munchalunch previously at other schools
- Jennifer will discuss with the teacher's on when to run and what rules are allowed
- Field Trips/school budget
 - Tabled to next meeting
- Music/Fine Arts Program
 - Concerts; supplies and equipment
 - Tabled till next meeting

COPAC Updates:

- COPAC school representative (**Sarah**)
- Policy 703: Relations of Parents with Students
 - The conflict of interest when parents have children in the school. Amended to that these parents are able to attend PAC meeting as a parent but cannot be executive PAC members
 - Have had previous parents who were both who brought in amazing insights, and would say I cannot speak into certain topics
 - Shannon feels that it is beneficial to have these parents on the executive meeting as they offer wonderful insight within the meetings, and are able to not vote when it becomes a conflict of interest; we have strong by-laws in which we follow, may need to set up rules in regards to discussions; include title in members
- Motion to assign CTE PAC proxy to COPAC in return for COPAC paying our BCCPAC fees
 - will reimburse if already paid; this ensure that voices are heard at provincial meetings
 - BCCPAC is not representing schools well and not listening to district PAC; no formality to running
 - DPAC is hoping to pay but we sign over our proxy to vote; allows them to have one vote;
 - COPAC will take the fee to be the voice of parents and PACS that are supportive, and allows coverage of accommodations and travel
 - We are the 4th-5th largest school district within the province, allows us to have more impact within our school district; and have change
 - Motion to sign over for discussion sarah lebeter and seconded by shannon
 - We don't currently pay into COPAC and BCCPAC



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- Transparent in any discussions; majority will win in any votes
- No current impact with them; will allow us to have some impact by agreeing
- Voted unanimously to sign over our COPAC payment

CTE Kudos & Concerns

- Finding it hard to find the important dates and time sensitive information in the new newsletter format, is there a way to reformat?
 - Margarita will present a design template for Jennifer to look at
 - Important dates at bottom, school activities on top
 - Jennifer uses google sites currently as allows quick changes if needed
- Would love to hear more from the principal on the new music program, could the information be put in the newsletter?
- Are we getting a Christmas concert? Would parent support help?
 - Parents are disappointed that intermediates are not included in Christmas concert other than minor roles;
 - Can PAC help to organise the intermediate; Jennifer is hesitant to approach intermediate teacher's as the know they have Spring and not Winter
 - Huge success in parents coming and positive feedback to last year's Winter Concert
 - Jennifer will present to teacher's with some ideas; will clarify around what the auditions are looking like for intermediate students who want to participate
 - Idea of an intermediate choir to open and close the concert who want to participate; run a choir club at lunchtime
 - Communicate to CTE families through email about winter concert
- Love seeing the electronic sign back working! It makes my life so much easier. Thanks CTE
- Jennifer is concerned about Kudo's due to names being used positively or negatively
 - Our intent is for parents to communicate anonymously
 - Jennifer should be reading before even PAC; wants clarification on how it's to be used in case of time sensitive; as long as no names are used and issues immediately brought to attention Jennifer is fine with Kudos/Concerns being used

Various Notes:

- COPAC and feedback from other schools is direct emails weekly is a huge difference in getting participation from families; offer one email with multiple events
- Start, and middle and last day emails for fundraisers such as Growing Smiles and Purdy's



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- Wish and Win is super terrific in making fundraising money, but very time consuming and needs a team to run. Margarita may be willing to run again with help from community parents.
- VIP (nice chairs) section at Christmas concert by selling raffle tickets through the PAC; do a draw for families who may not be able to pay for tickets; **Jennifer Adamson** idea
- Take clothes from Lost and Found and wash and send to Once Upon a Child and place money back into PAC account; will be completed before winter break after parent's have a chance to look
- Used book sale in gym or swap; takes a while to collect books
- Outdoor classrooms tabled to next meeting

Next meeting will be November 15, 2023 at 6:00pm.

Meeting adjourned at 8:50 pm and voted unanimously.

Principal's Report

Principal's Report

October 17, 2023

CTE – Caring Together Everyday

CTE Wolverines take care of themselves, others and the land



Gratitude

- ♥ Mrs. Griffin and Mrs. Wright in the office for all the administration, paperwork and ministry documentation that has to be done.
- ♥ Mrs. Wright is working on a staff bulletin board.
- ♥ Students, staff and our guest Elder Bonnie who participated in our Truth and Reconciliation assembly the last week of September.





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- ♥ Free programs for our school – Earth Rangers and Learn2Ride



- ♥ Mrs. Brew and Mrs. Wright is planning the upcoming Scholastic Book Fair

- ♥ All our awesome Grade 5 helpers:



Updates/Recent Events

- ❖ Gagaball pit has been fixed; sign on the gym is working!
- ❖ Traffic on East Boundary – contacted SD23 Traffic officer and our school liaison officer
- ❖ Implementation Day – Taking Care of Ourselves, Others and the Land



- ❖ Wheelchair Basketball





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CTE Information and Conversations

- Is it possible for the PAC to support some school initiatives/programs? Does the PAC have a preferred way of looking at funding requests?
 - Home reading program? Artist Janice Kierstead?
- Building community and belonging in the school:
 - Students connected in the class, but not necessarily within the school or with other students, staff or adults in the neighbourhood (2022/23 MDI data, school scan)
 - Community Teams – 4 different teams/colours; activities, assemblies, etc.; idea to put siblings on same team? Could have "Team Parents"?
- Grade 5s- looking at going to Green Bay Camp for just the day; overnight is getting to be too expensive (over \$400); hard time getting volunteers; some students have struggled with the overnight; hoping to spread out fun activities over a week (less expensive, more variety, more fun!)

Upcoming Dates and Events

- Many wonderful PAC events - a huge thank you!!!
- Emergency Drills (3 fire drills; duck, cover and hold; hold and secure) – next week
- Remembrance Day Assembly – Nov. 10 (thank you to Mrs. Oltsher for heading it up!!)
- Harmony Day, Photo retakes – Nov. 17
- Winter Concert – Dec. 15 at 12:30 (for school and families) and 6:00
- Learning Updates go home – December 21

Thank you so much,
Jennifer Adamson

Principal, Chief Tomat Elementary

It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.



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Treasurer's Report



Meeting Date	October 18, 2023	Prepared by:	Shannon Tartaglia, CTE PAC Treasurer 2023/2024
Highlights Since Last Report	BC Gaming Grant received: \$6,120.00, deposited in gaming account. Playground Loan Balance: \$5,955.32 Munchalunch has been setup to try to reduce PAC cash handling, reduce paper, and strengthen PAC communication. Target launch October 2023. Mabel's Labels Cheque received: \$64.23		
Reconciled Account Balances (Oct 16/23)	BMO (Restricted) Gaming Acct: \$6,285.00	RBC (Restricted) School Acct: \$150.00	BMO (Unrestricted) Community Acct: \$28,127.78
Uncleared Cheques/Deposits			Welcome Back BBQ & Hot Dog Supplies: (\$246.43)
Budgeted Accounts Payable in Fall 2023	Gaming License Fees: (\$20.00)	0	Gaga Pit: (\$10,000.00) Halloween Event: (\$2,500.00) COBSS Bursaries (\$1,050) Bank Fees: (\$2.50)
Available Balance (based on budget)	\$6,275.00	150.00	\$15,378.85
Requests for PAC Funding Received Since Last Report	COBSS: CTE Bursary Invoice – (\$1,050.00)		



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