



CHIEF TOMAT ELEMENTARY
PARENT ADVISORY COUNCIL

Chief Tomat Elementary PAC Meeting Tuesday June 24, 2025 @ 6:15 pm | CTE Library

Meeting Attendees:

Principal: Jennifer Adamson

Executive:

PAC President: Sarah Lebeter

PAC Vice President: Stacey Fyvie

PAC Secretary: Kathi Kelly

Communication Secretary: Lucy Stables

General PAC Members: Courtney Mehl, Hoa Vuu Baerg, Tyler, Sean , Stefanie

Exec Regrets: Margarita Montoya, Izabela De Paz, Shannon Tartaglia, Kelly Hopkins, Megan Hatcher, Claire Lyonhart

Approval of Agenda and Minutes

VOTE: THAT the June 2025 agenda and May AGM 2025 meeting minutes are approved as circulated. **APPROVED**

Principal Report (Jennifer Adamson)

- Super thankful for the PAC and all their hard work throughout the year
- Great Carnival even with all the work that lead up to the event; turned into a great evening and students could not stop talking about it the next day; many parents also complimented the evening
- Expansion is moving forward, and will be ready for September. With removal of portables on Friday; gaga ball pit will go where they were with rubber floor and basketball court; full fenced on July 4 as a full construction zone but will still have access to field and playground through the summer
- Fire Marshalls both Kelowna and West Kelowna have firmed up the rules and regulations; so need to move some furniture within the classroom including bulletin boards, cushions and couch equipment; will open up to parent community on Friday to look through and take what is needed rather than throw out
- Thursday is final year end school assembly; portable classroom equipment will be placed in gym

We acknowledge that we are learning on the unceded traditional territory of the Sylix, Okanagan People.



Treasurer's Report (Kelly Hopkins)

- **VOTE: To defer 2024-2025 Year End Treasurer Report to September 2025; APPROVED**
- Community account has \$29,119 and Gaming account will have \$0 after Mrs. Brew bbq day for school shared expenses are paid.
- Total preliminary expenses for Carnival are \$5,619, which includes the Epic deposit still (hoping to get back); Total revenue for the evening was \$2,687 with an approximate cost of \$2,932 to PAC; we knew there would be a cost to us as we wanted to provide a free evening for families as a thank you for everything over the year. Final expenses will be presented in September once all expenses have been submitted.
- Anticipated Gaming grant for 2025/2026 school year is \$5700
- All teacher's cheques have been issued for Book and Wishlist
- Many families donated a lunch or monetary amounts for CTE students (Support a Wolverine), which in total raised \$866 throughout the year, with \$523.75 revenue written off by the PAC to support our Tomat kids.
- Bottle depot has a running total of \$426 in account; this has been mainly raised by Mrs. Sikora's class gathering bottles at school; a few more bags to be collected and will empty the account prior to year end (August 31).

Follow Up on Last Meeting

- Year-end Carnival recap
 - Epic Contract & Deposit; canceled contract a week before due to breach of contract of not meeting contractual obligations; last communication was June 16 when Sarah reached out to ensure she had read the email; Sarah and Hoa will follow up in regards to getting deposit back
 - Amuzing and Part T Perfect quickly stepped in and helped to make the event happen; would normally have all their own staff but as it was a quick addition they were unable too accommodate.
- Recommendations for next carnival season:
 - If using zorbs or hamster balls again reduce the time within the activity as lineups was long
 - Add more to volunteers to concession; and move food lines away from each other
 - Either have two cotton candy machines or pre bag; possibility of looking into buying one for the school
 - Will look into a better set up for bathroom use as Jennifer was watching the school due to older kids running through the school and was hoping to mingle more; possible volunteer role; will look into using new addition bathrooms next year



- Back to School Movie Night
 - Run instead of bbq; possibly middle of September as sun sets at 7pm with movie starting at 7:30; looking at a Friday night
 - Hoa has access to the equipment, will just need to sort out power and how to gain access to movies
 - Pre Order pizza for dinner instead of hot dogs; will look into companies and look into added gratuity
 - Take into account of age kids and movies that all families will enjoy; and seating arrangement
 - Concession available at the event
- Fall Staff Appreciation
 - Approved at \$200 for setting up staff room with snacks and drinks
 - Not all teacher's use the staff room but Jennifer does let the staff know that it's available,
 - Will have access to reach Jennifer the last two weeks of August to set up arrangements to meet
- School Compost Program
 - No pick up needed this week; starting again in September; Sarah will stay in contact with company
 - Will reach out to Peter Greer to see how successful the program is, and how to incorporate within the whole school district

PAC Fundraisers

Mable's Labels

- On going through the year
 - Social media outreach near start of school year with sales

Bottle Depot

- On going through the year; use school phone number when printing sticker

Created by Kids Cards

- Proposed for Fall 2025
 - No admin or shipping fees; kids take home a piece of paper and submit art and are able to pick what art will go on; the original artwork does come back home; 3 week turn around is needed
 - The business sends all the paper and catalogues as needed
 - 30% return back to PAC



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Upcoming PAC Events

Freezie Day

- June 26
 - Will use buckets to keep freezies up right and enough volunteers have been recruited; all volunteers will be ready for 11am

New Discussion Items:

Fall classroom book allowance

- **VOTE: Motion to approve \$200 book allowance per classroom teacher earlier in the year;**
 - will provide templates to new PAC and have Jennifer reach out to teachers to let them know when available.
 - Jennifer is recommending October as teachers will know students likes and be able to enjoy through the year.
 - 14 confirmed classrooms with possible 15 in new year
 - include Mrs. Brew (Library) and Mrs. Legree (Music) for requests
 - teacher's were super appreciative
 - Motion APPROVED**

Music room will move to gathering room once all classrooms are open in the fall

Next meeting TBD .

Meeting adjourned at 7:18 pm and voted unanimously.

All CTE Parents and Caregivers are Encouraged to Attend the PAC Meeting and/or Join an Event Planning Subcommittee.

We acknowledge that we are learning on the unceded traditional territory of the Sylix, Okanagan People.



Principal's Report June 24th, 2025

CTE – Caring Together Everyday

CTE Wolverines take care of themselves, others and the land

Gratitude – Thank you to...

- ♥ The incredible PAC for an awesome Carnival last week!
- ♥ The 3 parents who kept us safe in the mornings at the cross walk
- ♥ Parents who volunteered for Hot Dog day
- ♥ Mrs. Adams – Intramurals every day!
- ♥ Mrs. Bush – crossing guard every day!
- ♥ Taneil – keeping the school running smoothly
- ♥ Grade 5 teachers – the grade 5 week of fun!
- ♥ Ms. Robertson – duckling fun and organizing play day
- ♥ Mrs. Brew – Reading celebration BBQ

Updates/Recent Events

- ❖ PAC Carnival – huge success!
- ❖ Grade 5 week of fun
- ❖ Grade 5 Ceremony
- ❖ Many year end activities and field trips (Play Day, Teddy bear picnic, spray park)

CTE Information and Conversations

- CTE Expansion building: classrooms around the school are being moved in anticipation of the new building being ready for September; Good-bye portables! Hello gaga ball and basketball court!
- CTE t-shirt – new logo.... Would love to buy a new shirt for every student! ➤ Fire Marshall – need to get rid of all of the older furniture and anything with fabric in classrooms (ex. couches, chairs, pillows)

Upcoming Dates and Events

- Library BBQ – Wed. June 25th
- Learning summaries – Thurs. June 26
- Alien in line skating – Nov. 3-7; cost-shared total \$3,911.88 – thank you! ▪ Lacrosse in schools - one full day for grade 3-5 (\$350 rather than \$425 for an extra day) – potentially could offer the whole schools if over a week

Thank you so much,

Jennifer Adamson Principal, Chief Tomat Elementary

It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.