

CHIEF TOMAT ELEMENTARY

PARENT ADVISORY COUNCIL AGENDA



TUESDAY, MAY 26TH, 2026 @ 6:30 PM | CTE LIBRARY

- **Attendance:** Jennifer Adamson (Principal), Hoa Vuu Baerg (President), Courtney Mehl (Vice President), Kyla Strader (Treasurer), Lucy Bleakney (Secretary), Meghan Hatcher (Member at Large), Kathi Kelly (Member at Large), Kiera Haubrich (Social Media Coordinator), Jennifer Seaton (Gaming coordinator), Claire Lyonhart, Jill Baldwin.
- **Quorum established.**
- **Agenda and Minutes**
 - Motion: To accept the May 2026 agenda as presented. **Approved.**
 - Motion: To accept the Apr 2026 minutes as circulated. **Approved.**
- **Principal's Report** (*Full report attached*)
 - Busy and fun May so far. Sportball was a highlight, students loved it. Hopefully to rebook next year.
 - Chef Sam is away for the rest of the school year. Grateful the PAC is stepping in and doing hot lunch days. Students are enjoying the variety.
 - Staff very appreciative of both staff rooms being stocked.
 - 100 attendees at the ELFF event.
 - Expecting approx 300 students next year, changing day by day.
 - Bannock, books, and bingo was a success. Hopeful to host again.
 - Earth ambassadors will be filling the garden beds soon.
 - With the biodiversity projects students will go to the zen garden to spend grants.
- **President's Report** (*Full report attached*)
- **Treasurer's Report** (*Full report attached*)
 - Current accounts: BMO Gaming Acct: \$2567.12, RBC School Acct: \$200.00, BMO Community Acct: \$29,245.44.
 - Wheel chair basketball cheque not yet deposited - to be withdrawn from BMO Gaming act, \$1,200.00.
 - Motion: That the CTE PAC approves an increase to the hot lunch budgeted expenses from \$7,500.00 to \$10,000.00. **Approved.**
 - Motion: That the CTE PAC approves the preliminary 2026/2027 budget as presented. **Approved.**
 - Motion: That the CTE PAC approves a contingency budget of \$500.00 for carnival. If required to address unexpected cost increases and rising prices of food, supplies, and event related expenses since the original carnival budget of \$5,000.00 was approved. **Approved.**
 - Carnival 50/50 license came in.
 - Reviewing of treasurers books to be done for 2025/2026 school year. Kyla will have available.
- **COPAC Update**

- UBC biodiversity grant is seeking elementary schools to speak at.
 - WestSide middle school engagement at CNB. The Board gave a presentation on concerns related to catchment for George Pringle High School.
 - How will CNB's future look if it becomes over capacity? Discussions of pros and cons. Currently has a good reputation regarding elective classes and scheduling. 90% of students are able to take the classes and sports they want.
 - Shannon Lake Elementary to CNB or GMS. Now GMS has no catchment as all students should be able to take French Immersion if they wish.
 - School Trustee election happening soon if any parents would like to be involved at the school district level.
 - High school transportation review is only for high school students. The discussion is to shift school buses to city buses. This would result in a small change in high school hours. Yet the change in hours could affect teachers with childcare, students job start times after school, etc.
 - Emergency planning. The plan will be put into the student handbook. The Superintendent is to send out the school's plans.
- **Follow-up from Previous Meeting(s)**
 - Common Good Pharmacy
 - \$3000.00 donation to lego robotics. Very Grateful!
 - Music Bingo Recap
 - Lots of fun was had. Next time will make it shorter, and more songs parents know.
 - COBBS Bursary
 - The student has been chosen for the grant. They attended CTE from grade 1-5.
 - SportBall Recap
 - Huge success, hopeful to do it again next year. Potentially attending more sports.
- **PAC Nominations & Elections**
 - Elected:
 - Claire Lyonhart as COPAC Rep
 - Jennifer Seaton as Member at Large
 - Jill Baldwin as Member at Large
 - Jatinder Banga as Member at Large
- **Fundraiser(s)**
 - Yearbooks
 - Closed May 22nd
 - Grade 5's to receive June 23rd
 - Rest of school June 24th
 - Jennifer Adamson will ask Artona about school classes pictures, so they can be added to the yearbooks.
 - June Hot Lunches
 - Going well. Students like the variety.
 - Paynter's Fruit Market
 - June 11th 2026

- Runs all day.
 - Kickback to PAC is from coffee and ice cream.
 - Mabel's Labels
 - Ongoing.
 - Bottle Depot Returns
 - Ongoing.
- **Upcoming PAC Event**
 - Frezzie day
 - Last day of school.
 - Year End Carnival
 - June 5th 2026, 5pm-8pm.
- **New Business**
 - Proposed budget for 2026/2027, Approved
 - Request for used yoga mats for school. TBD.
 - 2026/2027 PAC Exec Photo. In the works.
 - GMS late french immersion.
 - Lots of students were being waitlisted. The district is changing it so all students can apply to go to GMS even out of catchment. It will be a timestamp process.
- **Open to the floor**
 - Grade 5 celebrations
 - A group of grade 5 parents have started a committee for the grade 5 leaving ceremony. Mrs Adamson will provide usual decorations and cake, but the money in the account for the grade 5s has to be used on field studies first.
 - The event is one hour and parents will be decorating, and hoping to get the students a personalized gift.
 - The grade 5 leaving committee is doing a bottle drive (date TBD) to raise funds for the ceremony. Asking if the PAC's June bottles can be donated to the event.
 - Motion put forward as follows
 - Motion: The CTE PAC withdraws the balance in the return it account by June 1st, 2026. All donations in June may be used at PAC discretion, to reimburse the Grade 5's parent committee expenses related to the Grade 5 Celebration. **APPROVED.**

Meeting Adjourned, @ 2045.

Principal's Report May 26, 2026 CTE – *Caring Together Everyday*

CTE Wolverines take care of themselves, others and the land

Gratitude

Thank you....

PAC for providing a wonderful experience with Sportball! Students LOVED it!

PAC for Hot Dog day and the many Hot Lunch days – and for advocating for our students who need the food support.

PAC for supporting field studies, learning experiences and community events.

The many parents who made the Apple Bowl Track and Field Day a success!

PAC for stocking our staff rooms – the staff were so grateful and appreciated the support and acknowledgement

Updates/Recent Events

❖ We hosted our ELFF (Early Learning For Families) event. Approximately 100 guests attended

❖ Bannock, Books and Bingo event - a lot of great activities, food and prizes!

❖ Our biodiversity project is well underway, under the leadership of Mrs. Lane and Ms. Neal

❖ A ton of fun and learning at school, on the land and during field studies

❖ Chef Sam will be off for the remainder of the year and there will be no hot lunch

CTE Information and Conversations

➤ For next year, we are expecting just under 300 students; 14 classrooms; the addition of a Vice Principal, Ms. Jami Prasad; Mrs. Emily Smockum will be joining our staff as we wish Mrs. Ashley Lane all the best as she heads to GMS.

➤ Have booked Alien In Line Skating for 2026/27 and have applied for wheelchair basketball/rugby.

Upcoming Dates and Events

- Fri. May 29 - Run Wild fundraising run
- Wed. June 3 – District Track and Field
- Wed. June 3 - Track and Field Districts (8 students + Mr. Maxwell)
- Wed. June 3 – Neal/Lane to Xen Nursery
- Thurs. June 4 - Parent Appreciation Drive Thru Breakfast (7:45 am)
- Fri June 5 - PAC Carnival
- Tues. June 9 - Radley and Warkentin to Splash Park field study; Oltsher to Byland's for field study
- Fri. June 12 - Lwowski, Onespot and MacRae to Splash Park field study
- Fri June 12 - Kindergarten Orientation (12:30-1:30)
- Mon. June 15 - Grade 5: Hiking Mount Boucherie
- Tues. June 16 - Grade 5: Spray Park
- Wed. June 17 - Grade 5: to Green Bay
- Wed. June 17 - Oltsher, Robbins and Sikora to Water Park
- Wed. June 17 - Teddy Bear Picnic (Kindergarten, Grade 1)
- Thurs. June 18 - siya festival (Intermediate Indigenous Students)
- Thurs. June 18 - Play Day and Library BBQ
- Fri. June 19 - National Indigenous Peoples Day
- Fri. June 19 - Grade 5: Helen's Acres
- Tues. June 23 - Grade 5 Leaving Ceremony 12:30-1:30
- Thurs. June 25 - Last day for students; 8:30-2:30

Thank you so much,

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Jennifer Adamson
Principal, Chief Tomat Elementary

It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.

Meeting Date	May 26, 2026	Prepared by:	Kyla Strader
Highlights Since Last Report	<ul style="list-style-type: none"> • Spirit Wear came in! • \$3,000 awarded from Common Good Pharmacy for Lego robotics!! • Hot lunches currently at \$3,870 net profit (budgeted \$2,500) • Year to Date and projected final balance better than budgeted! 		
Reconciled Account Balances (May 25, 2026)	BMO (Restricted) Gaming Acct: \$2,567.12	RBC (Restricted) School Acct: \$200.00	BMO (Unrestricted) Community Acct: \$29,245.44
Uncleared Cheques/Deposits	Wheelchair BBall Mar 31/26 (\$1,200.00)	NIL	Amuzing (Carnival): (\$2,542.40) Opa hot lunch: (\$1,105.38) Stacey (juice boxes): (\$46.38) Kyla (stickers/labels): (\$371.00) Munch System Fee: (\$369.60)
Budgeted Accounts Payable before end of school year	Carnival 50/50 License Fees: (\$10.00) Year end Play Day (\$650.00)	NIL	Carnival float: (\$1,000.00) Carnival expenses: (\$2,200.00) Hot Lunch expenses: (\$1,500) Teacher Ed. Exp (unused budget) (\$943.00) Bank Fees: (\$2.50)
Requests for PAC Funding Received Since Last Report	<ul style="list-style-type: none"> • Madson field trip bussing (\$150) • Sikora/Onespot field trip bussing (\$210.78) 		
Budget Related Discussion Items	<ul style="list-style-type: none"> • Hot Lunch vendors - at May 7 exec meeting, approved payments to hot lunch vendors up to \$3,000 to cover hot lunch expenses above budgeted \$4,500 - White Spot in particular requests a larger payment up front with kickback for PAC. Additional Hot Lunch days in June may require additional funds (currently used \$6,600 of total \$7,500 budgeted; budgeted overall \$2,500 profit, currently at \$3,870 with 4 hot lunches to go (Munch showing current vendor cost of approx \$810 for Mucho, Opa, and Edo; plus hot dog day; plus McDonald's?) \$9K or \$10K in hopes of less than \$8K? • Year to date spending and year end projections (see attached) • Preliminary Budget for 2026/27 • Carnival costs are tight, especially looking at food costs. Contingency budget? • Annual review of books required 		
Proposed Motions	<p>THAT the CTE PAC approves an increase to the Hot Lunch budgeted expenses from \$7,500 to \$_____</p> <p>THAT the CTE PAC approves the preliminary 2026/27 budget as presented</p> <p>THAT the CTE PAC approves a contingency budget of \$500 for Carnival, if required, to address unexpected cost increases and rising prices for food, supplies, and event-related expenses since the original carnival budget of \$5,000 was approved.</p>		
Treasurer Action Items	<ul style="list-style-type: none"> • Float for Carnival 50/50 and concession • 50/50 Raffle Gaming licence for Carnival - applied for • Gaming Grant Application for 2026/27 - DEADLINE JUNE 30th - Kyla to confirm numbers with Adamson for application • Travingo Gaming licence GERR report - DEADLINE JULY 15th 		

CHIEF TOMAT ELEMENTARY
PRESIDENT'S REPORT 2025/26

As we reflect on another incredible school year, I want to take a moment to express my heartfelt gratitude to our amazing PAC team, volunteers, staff, families, and community partners. None of what we accomplished this year would be possible without the dedication, generosity, and enthusiasm of so many people who continually show up to support our students and school community. It has truly been a privilege to work alongside such an outstanding team.

This year, the CTE PAC Executives worked hard to create opportunities for connection, fun, enrichment, and support for our students, staff, and families. Together, we organized and supported a wide variety of activities and events throughout the year, including:

- Monthly Hot Dog Days and Hot Lunches
- Back-to-school refreshments for parents and caregivers
- Back-to-school BBQ and Movie Night event
- Our annual Halloween dance featuring a DJ, photobooth, and costume prizes
- Little Riders snowboarding program
- Winter tree ornaments for all students to decorate and hang on the school's holiday trees
- Pancake Breakfast with Santa
- Winter Hot Chocolate Day in support of Literacy Week
- Music Bingo event
- Providing school compost services through Spa Hills
- Teacher appreciation initiatives throughout the year
- Juice boxes after the Terry Fox run
- Freezies after the Run Wild event
- Upcoming Freezie Day to celebrate the end of school year
- PAC's upcoming year-end carnival complete with food, drinks, lawn games, zorbs, and bouncy houses

In addition to community-building events, the PAC was proud to provide financial support for many valuable educational opportunities and programs, including:

- Support for Janice Hennig, watercolour artist (cost shared with the school)
- Support for Alien Inline Skating (cost shared with school administration)
- Support for Wheelchair Basketball (cost shared with school administration)
- Support for Lacrosse programming (cost shared with school administration)
- More than \$3,200 toward new classroom and library books, music gear, and classroom resources
- More than \$2,000 toward educational experiences including off-site field trips, in-class presenters and performances, and outdoor learning resources
- Financial support toward the library's upcoming year-end BBQ
- One post-secondary education bursary (COBSS) available to former CTE students

Throughout the year, we also organized a number of successful fundraisers that helped make these contributions possible, including:

- Coffee and Ice Cream day at Paynter's Market
- Mabel's Labels
- Bottle collections
- Fall photo sessions
- Created by Kids Art
- Purdy's Chocolates
- Holiday Wish & Win
- West Coast Seeds
- Yearbooks
- Spirit Wear

We are also very grateful for the support and generosity of our community partners and donors.

- Westbank Lions Club
- Save-On-Foods

- Sun-Rype
- The Cake Mama
- Common Good Pharmacy
- Paynter's Fruit Market
- DJ Lux Weddings & Events
- Doak Shirreff Lawyers
- With Love Photography

Every event, fundraiser, and contribution reflects the strength and spirit of our school community. Whether volunteering time, donating resources, attending events, or supporting fundraising initiatives, every effort made a meaningful difference for our students. Thank you for helping make our school community stronger!

On behalf of the PAC, thank you for your continued support, encouragement, and commitment to our school. I am incredibly proud of all we have accomplished together this year and deeply thankful to have such an amazing team beside me.

Wishing everyone a wonderful summer and all the best in the year ahead.

Warm Regards,

Hoa Baerg

President, Chief Tomat Elementary PAC

May 2026 COPAC Update

- Westside Middle School / George Pringle Catchment Review: Community engagement took place in early May regarding future catchment options. The School Board is now considering three options and expects to decide this fall.

- School Trustee Elections: This is an election year for School Trustees. Parents interested in getting more involved in public education are encouraged to connect with Westside Trustees to learn more about what the role involves.

- High School Transportation Review: SD23 is exploring a potential shift to using BC Transit for high school students only. The District is working with BC Transit on routes and scheduling. Early discussions suggest this could require approximately 9:15 a.m. school start times and 3:30 p.m. dismissal for high schools. COPAC has already provided initial parent feedback and discussions are ongoing.

- Emergency Planning Question: COPAC discussed school emergency procedures and communication. Superintendent committed to sending out further information to parents on this topic.

- o A question for our school administration: Where can parents find our school emergency response information and how would families be informed where students are relocated during an evacuation?

- SD23 Budget Season – COPAC Direction for Executive:

- o As it is budget season, it's a great time to request your school principal share their School level budget with your PAC, especially with the news that discretionary budget spending has been halted.

- o There may be opportunities at this time of year to have input on a number of budgetary decisions for your school as well as work in a more collaborative manner to plan your PAC budget for the 26/27 school year in support of school-wide goals.

- o PACs can connect with their school Principal to hear about how budget pressures are impacting your school and to collaborate on meeting the pressures in creative ways. Consider your PAC financial support may be best used in a different yet still meaningful way in tighter budget years.

- o We want to make it clear that PACs cannot fund staffing or core operational needs—but they can support a more nuanced approach to easing strain. Please reach out if you would like to discuss.

WHAT IS THE COPAC?

The COPAC (Central Okanagan Parent Advisory Council) connects PACs across SD23 and brings parent voices to district-level discussions.

The CTE PAC has a COPAC Rep who serves as the voice and vote for Chief Tomat families at all COPAC meetings. Updates are shared at every CTE PAC meeting, and parents with district-wide questions or concerns are encouraged to attend a PAC meeting to have them brought forward.