

CHIEF TOMAT ELEMENTARY

PARENT ADVISORY COUNCIL AGENDA



TUESDAY, SEPT 22ND, 2026 @ 6:30 PM | CTE LIBRARY

1. Attendance

Present: Jennifer Adamson (Principal), Jami Prasad (Vice Principall), Hoa Vuu Baerg (President), Courtney Mehl (Vice President), Kyla Strader (Treasurer), Lucy Bleakney (Secretary), , Kathi Kelly, Kiera Haubrich (Social Media Coordinator), Jennifer Seaton (Member at Large), Claire Lyonhart (COPAC Representative), Jill Baldwin (Member at Large), Clayton Mollica.

Absent: Jatinder Banga (Member at Large)

2. Quorum established.

3. Agenda and Minutes

- Motion: To accept September 2026 agenda as presented. **Approved unanimously.**
- Motion: To accept May 2026 minutes as circulated. **Approved unanimously.**

4. Principal's Report *(Full report attached below)*

- Great start to the 2026/2027 school year.
- Staff were very appreciative of both staff rooms being stocked by PAC to welcome back staff.
- The new building is called The Lodge.
- Exactly 300 students this year, changing day by day.
- Grade 5 leaders are being trained this coming week for crossing guard, lunch monitoring and sous chefs.
- Chef Sam is back for the school year.
- Prizes will start to be given out for classes with the most Wolverine shirts worn on Fridays.
- Hoping to start a recycling program for wolverine shirts that no longer fit.
- Drummer Bobbi will hopefully be returning this year. Came to CTE a few years ago and students loved the performance. PAC to discuss cost share, would be approx \$1250.00.
- Family conference time changed from 12:30 to **12:00**.
- Parking safety reminder. Email sent out for parents.
- Artona booked for picture day again. If parents would like a different photographer next year, PAC can coordinate that.

5. Treasurer's Report *(Full report attached below)*

- Back to school BBQ earned \$300.00, budgeted loss was \$1250.00. Waiting on 1 receipt.
- Account standings:
 - BMO Gaming Acct: \$130.22 - Currently waiting for grant amount. Application has been sent. Money in the account is spread across all students.
 - RBC School Acc: \$50.00.
 - BMO Community Acct: \$28,151.61
 - Amusing boo bash deposit for photo booth (\$180.00).
 - Welcome back bbq, teacher appreciation, and parent welcome back (\$1213.03).
 - M&M meats (BBQ) (\$184.25)

We acknowledge that we are learning on the unceded traditional territory of the Syilx, Okanagan, people.

6. COPAC Update *(Full report attached below)*

- Meetings are on the first Monday of every month on teams. October 5th, 2026 is the next one.
- Leslie Atwell is the new COPAC president, previously VP.
- A whole new school board is to come, as previous members are not candidates.
- Upcoming Election, October 17th, 2026.
- COPAC Vice president position currently vacant.
- BCCPAC membership fees are \$100.00. Optional membership. CTE PAC has until Nov 21st, 2026 to decide on membership.

7. Follow-up from Previous Meeting(s)

- Carnival Recap
 - Thank you to Shannon & Kathi for organizing.
 - Cost \$1886.43, budgeted loss was \$2500.00.
 - 50/50 winner took home \$284.00.
 - Carnival needs to be booked early. Currently tentatively booked for June 4th, 2027 with Amusing and sportball.
- Back to school refreshments
 - Big thanks to Carrington Road Tim Hortons for donations. Donated cups, coffee, sugar, tim bits etc.
 - Discussion to make more available for existing parents next year, different locations on school grounds to make it work better? Logistics to be discussed closer to sept 2027.
- BBQ/Movie Recap
 - Big thanks to M&M Meats and Sportball Okanagan.
 - M&M Meats loved the set up, worked well with PAC and volunteers. Hopefully to do more events.
 - The card machine was hugely beneficial, and loved by parents.
 - Discussed no preorder next year. Resulting in no need for extra volunteers.

8. Fundraiser

- Spirit Wear Sep 18-30
 - Only dates being ran this school year.
- Created by Art Kids
 - Running in the spring, too much going on in the fall.
 - TBD if we are to bring in a watercolor artist again or let teachers/ students do their own designs.
 - If choosing not to bring in artist teachers need enough warning to prepare projects in time. Also needs to follow the size guide.
- Mabel's Labels
 - Ongoing
- Bottle Depot Returns
 - Ongoing
 - Needing someone to pick up on Fridays or Mondays.
 - Usually 1-2 bags.
 - Kyla and Courtney can help but not every week.

9. Upcoming PAC Events

- Halloween Dance, BOO Bash - Oct 22
 - Students must follow school guidelines for costumes. Will be posted on socials with details of the event.
 - Once capacity is hit in the gym a line up will be started outside.
 - No former students without a CTE family present.
 - If a student is unsupervised they will be asked to leave.

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- Need to brainstorm plan to limit people from using the side doors of the gym.
- Little Riders
 - Oct 27 & 28.
- Hot Lunch
 - Oct 16 Hot dog day.
- Next PAC Meeting
 - Oct 27.
 - November PAC meeting moved to Nov 24, 2026.

10. New Business

- Update bulletin board
 - Claire can continue doing it if prints are previously printed, Jennifer Adamson offered to print.
- Social media coordinator
 - Kiera is hoping to train someone for the next school year.
 - Needing proper communication for dates etc. enough time to make changes if needed.

11. Open to the Floor

- Request for garbage cans out back, Jennifer Adamson put in work order.

Meeting adjourned at 1935, Tuesday, Sept 22, 2026

Principal's Report September 22, 2026 CTE – Caring Together Everyday

CTE Wolverines take care of themselves, others and the land

Gratitude:

- Thank you to all the families, staff and students for the smooth, awesome start to the school year.
- Thank you to the members of the PAC executive who filled our staff room with treats and snacks to welcome back our staff, and who welcomed families with the coffee bar the first week of school.
- PAC Welcome Back BBQ and Movie Night were a HUGE SUCCESS!! Thank you!
- Staff have worked very hard to settle their classes into their classrooms and learning.
- Thank you PAC for the way you support our staff, students and classes!

Updates/Recent Events:

- We have exactly 300 students, but this is changing daily v Staff updates:
- Jami Prasad, our new Vice Principal. 14 classroom teachers, including new/returning teachers: Mrs. Knox (gr. 2), Mrs. Smockum (gr. 5), Mrs. Stafford (LAT). PREP teachers: Miss Legree (Fine Arts Prep teacher) and Mrs. Brew o 15 CEAs
- Grade 5 leaders: Lunch monitoring, Crossing Guards starting next week, Sous Chefs

CTE Information and Conversations

- Had our “Great Migration” assembly on Thursday, Sept. 10 and our first Wolverine assembly on Friday, Sept. 18th.
- Starting to have prizes for the class who has the most (%) of students wearing their Wolverine Shirts:
- Possibility to have an exchange for shirts that don’t fit?
- Changing our Family Conferences dismissal times from 12:30 to 12:00
- Drummer Bobbi??

Upcoming Dates and Events

- Truth and Reconciliation Assembly/Orange Shirt Day – Tues. Sept. 29
- Truth and Reconciliation Day – Wed. Sept. 30 (schools closed)
- Fri. Oct. 2 - Photo Day (Individual photos)
- Mon. Oct. 5 - Cultural Performance - Zac Guthier 12:30
- Wed. Oct. 7 and Thurs. Oct. 8 - Family Conferences; Early dismissal at 12:30 12:00 § Fri. Oct. 9 - Staff Implementation Day (schools closed)
- Mon. Oct. 12 - Thanksgiving - Schools Closed
- Thurs. Oct. 15 - Earthquake Drill (Duck, Cover, Hold)
- Thurs. Oct. 15 – Staff Meeting
- Thurs. Oct. 22 PAC Halloween Dance
- Fri. Oct. 23 - Teacher Professional Day
- Mon. Oct. 26 - Picture Retake Day
- Tues. Oct. 27 - PAC Meeting
- Wed. Oct. 21/Thurs. Oct. 22 – Little Riders
- Tues. Nov. 3 - Fri. Nov. 13 - Alien Inline Skating (except Nov. 10 and 11)
- Tues. Nov. 10 - Remembrance Day Assembly
- Wed. Nov. 11 - Remembrance Day - Schools closed § Mon. Nov. 16 - Fr. Nov.20 - Scholastic Book Fair
- Fri. Nov. 20 - Harmony Day

We acknowledge that we are learning on the unceded traditional territory of the Syilx, Okanagan, people.

- Thurs. Dec. 10 - Winter Concert
- Fri. Dec. 11 - Learning Updates go home
- Fre. Dec. 18 – PAC Pancake Breakfast

Thank you so much,
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Jennifer Adamson
Principal, Chief Tomat Elementary

Meeting Date	Sept. 22, 2026	Prepared by:	Kyla Strader, Treasurer
Highlights Since Last Report	• Back to School BBQ - almost \$300 in earnings! (\$1,250 budgeted loss) • Back to School refreshments - almost all donated from Tims!! \$20.99 spent on creamers (\$200 budgeted loss) • Staff room stock up - \$366.32 (\$633.68 remaining in budget) •		
Reconciled Account Balances (Sept 22, 2026)	BMO (Restricted) Gaming Acct: \$130.22	RBC (Restricted) School Acct: \$50.00	BMO (Unrestricted) Community Acct: \$28,151.61
Uncleared Cheques/Deposits	NIL	NIL	Amusing (Boo Bash deposit): (\$180.00) Hoa - Back to School BBQ, Teacher appreciation, and Parent Welcome Back: (\$1,213.03) M&M Meats (BBQ): (\$184.25) Kyla - Boo Bash candy: (\$24.13)
Budgeted Accounts Payable in Fall 2026	NIL	NIL	COBSS Bursaries (\$540.00) Bank Fees: (\$2.50) Boo Bash: (\$1,500)
Requests for PAC Funding Received Since Last Report	• <u>COBSS</u>: CTE Bursary Invoice – (\$540.00) • Amuzing - Boo Bash balance (\$720) due one week prior		
Budget Related Discussion Items	• Gaming Grant should come in early October • Treasurer Succession for 2027/28/29 School years		
Proposed Motions	THAT		
Carry Forward Budget Related Items			
Treasurer Action Items	• 2025/26 year end Gaming Report • Work with Courtney re: necessary gaming licence for wish and win?		

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COPAC Report

COPAC Meeting September 14th, 2026 @ 7 pm via Teams Report by Claire Lyonhart for Chief Tomat PAC September 22nd, 2026

The following report is a summary of the main points touched on during a COPAC meeting. Some details may be omitted in the interest of maintaining brevity. More information can be found at copac.sd23.bc.ca

Leslie Atwell introduced herself as new COPAC president. She has previously been VP, Treasurer, and Member-at-Large.

SD23 Partner Reports

Trustees

Lisa Guderyan only candidate for Peachland trustee – voted in by acclamation

Election Saturday, October 17th – vote in person at West Kelowna City Hall, Glenrosa Elementary, Hudson Road Elementary, or CNB Middle between 8 am and 8 pm

Superintendent – Jon Rever

-Jon introduced Jordan Kleckner as Assistant Superintendent for Central Kelowna. Raquel Steen continues to be AS for West Kelowna.

-Jon quickly went over a presentation on the district's priorities for the new school year. Top priorities were summarized as 1. Student experiences and outcomes 2. Family and community connection 3. Responsible stewardship

COTA – Susan Bauhart

Foundation Skill Assessments came out last week (grades 4 & 7) – FSA is an annual assessment of student's academic skills.

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Susan is very concerned about the effect the current political climate will have on children CUPE & DSC - absent
COPAC Business
COPAC Vice President position is vacant. Email Leslie Atwell to apply.

Active Transportation & Safe Routes to School sub-committee – Nathan Hind absent, no update available

PAC Digital Document Storage – Troy White (District Principal of learning technology services) will be giving a presentation on district supported digital storage at October or November COPAC meeting.

BCCPAC – Membership fees \$100 – paid by December 31st – membership gives each PAC voting rights on BCCPAC

Next COPAC meeting October 5th, 2026 @ 7 pm via Teams

You do not need to be a PAC member to attend!