



CHIEF TOMAT ELEMENTARY
PARENT ADVISORY COUNCIL

Chief Tomat Elementary PAC Meeting Tuesday May 27, 2025 @ 6:00 pm | CTE Library

Meeting Attendees:

Principal: Jennifer Adamson

Executive:

PAC President: Sarah Lebeter **PAC Vice President:** Stacey Fyvie

PAC Treasurer: Kelly Hopkins **PAC Secretary:** Kathi Kelly

Communication Secretary: Lucy Stables **COPAC Representative:** Shannon Tartaglia

Members at Large: Izabela De Paz, Margarita Montoya, Claire Lyonhart, Megan Hatcher

Exec Regrets: Margarita Montoya, Megan Hatcher

General PAC Members: Hoa Vuu Baerg, Courtney Mehl, Shawn

Approval of Agenda and Minutes

VOTE: THAT the May 2025 agenda and April 2025 meeting minutes are approved as circulated.

APPROVED

Principal Report (Jennifer Adamson)

- See attached
- New logo was revealed last Friday (May 23); artist Coralee Miller who is a WFN member and previous student at CTE designed the logo by asking the students what they wanted to see and be represented for the school
- All students will get a sticker with new logo before end of year
- For school photos all student on the hill and sang the new CTE song; construction members and neighbours also loved the students singing
- Did a surprise fire drill (for student and teacher) and everyone did well in organization and leaving
- Grade 4 and 5 lacrosse, looking into being able to include Grade 3
- Mrs Adams and Mrs Steveson available for carnival as Jennifer is away

President Report (Sarah Lebeter)

- See attached

We acknowledge that we are learning on the unceded traditional territory of the
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Treasurer's Report (Kelly Hopkins)

- The Community (General) Account currently holds a balance of approximately \$30,000
- The Gaming Account has a remaining balance of \$1000, which will be used toward the upcoming Carnival Expenses
- Overall, PAC expenditures have remained under budget throughout the year
- The Treasurer confirmed that the COMMunity Gaming Grant application has been submitted

Follow Up on Last Meeting

- Wish List & Book Allowance Complete
 - All teachers were handed in requests and still waiting on a few more
 - Helps the PAC to know what's needed within the classroom and how to support the teachers and the students
- Bottle Collection Pizza Party -Mrs Sikora.
 - Stacey Fyvie will set up a date with Mrs. Sikora
- Motion to adopt 2025 revised PAC Constitution and Bylaws
 - Circulated to parents with no feedback coming back
 - New change after circulation within the executive officer that Member At Large will only hold a 1 year term with 3 members sitting on the board
 - First motion Sarah Lebeter; Second motion Claire Lyonhart; Approved by all

PAC Fundraisers

Mable's Labels

- On going through the year
- Jennifer will consistently run in the WAG

Bottle Depot

- On going through the year; use school phone number when printing sticker
 - Jennifer will consistently run in the WAG
- School collection will end at the end of June; but parents can drop off all year through
- Funds deposited into PAC account at the end of each fiscal year (Aug 31st)

Upcoming PAC Events

Final Hot Dog Day

- Final hot dog day June 20

Year End Carnival

Set for June 19; 5pm-8pm

-Epic Events contract has been signed

-Flyers were placed in teacher's mailboxes May 26 to go home

-PAC members will be at Kindergarten orientation to welcome new families and invite to the event;

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Stacey Fyvie, Kelly Hopkins and Claire Lyonhart

- Personally (Kathi Kelly) found this company difficult to deal with communication wise as emails would go unanswered, or never sent out when they said they would; found texting to be the best and quickest way to communicate

Freezie Day

Will happen on June 26

-Hoa Vuu Baerg and Jennifer will discuss time frame within day

-Will need to figure out where to keep frozen as not much room in coolers at school

New Discussion Items:

Sarah has reached out to Peter Greer who also runs compost on where they store their bins, as Fire Marshals do not currently like our location.

Motion to approve for September 2025

Welcome Back BBQ \$2500; Munch a Lunch \$700; Floats \$1000 for BBQ event; Staff appreciation for welcome to school \$200

-Approved by all

Jennifer will provide costs for T-shirt cost share prior to October budget meeting.

As of now the plan is 14 classrooms, but are currently sitting at over projection for new enrollments; there is the possibility of 15 classrooms in the new school year

Final Call for Executive Nominations 2025-2025

The 2025/2026 CTE PAC Executive:

President: Hoa Vuu Baerg

Vice President: Courtney Mehl

Treasurer (Year 2): Kelly Hopkins

Secretary : Lucy Stables

Members at Large: Liz, Claire Lyonhart, Megan Hatcher

COPAC Representative (Year 2): Shannon Tartaglia

Next meeting June 24, 2025 at 6:15 CTE Library.

Meeting adjourned at 6:57pm and voted unanimously.

All CTE Parents and Caregivers are Encouraged to Attend the PAC Meeting and/or Join an Event Planning Subcommittee.

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Principal's Report

May 27th, 2025

CTE – *Caring Together Everyday*

CTE Wolverines take care of themselves, others and the land

Gratitude – Thank you to...

- ♥ Coralee Miller - new redesigned logo (we love it!!)
- ♥ Intermediate Teachers – successful day at the Apple Bowl; Mr. Maxwell for being the school coach and taking the CTE team to districts.
- ♥ Mrs. Stafford, Ms. Legree, Miss Goodman for Jump Rope for Heart event
- ♥ The PAC and many volunteers who help on Hot Dog Day – thank you! The kids love it!
- ♥ Mrs. Griffin for making everything happen at the office!! Pizza sales, new student registrations and all that she does!!
- ♥ Chef Sam for providing hot lunches for students during the whole year.
- ♥ All our awesome parents – especially the PAC, those who help out with crossing guard, reading volunteers

Updates/Recent Events

- ❖ Jump Rope For Heart Fundraiser – more than doubled our goal of \$1,500; Mrs. Adams and myself were "pied"; Jump Rope for Heart activity stations in the morning
- ❖ Our new logo was presented to staff and students – it's beautiful!!
- ❖ Class and School Photos and singing!: a neighbour phoned during lunch to say how fantastic it was to hear the kids singing in the school yard. She was brought to tears to hear the music and voices.
- ❖ 3 Fire Drills - our students did awesome! Even when it was a 'surprise' and once outside
- ❖ One day grant for a lacrosse in school session next spring (each intermediate class should get one session); \$350 per day if we wanted to do more

CTE Information and Conversations

- ❑ Staffing season is underway – Mrs. Mustard (IT) will be leaving us; Ms. Nadine Onespot will be joining us in Grade 1; Mrs. Bailey Radley will be coming back in Kindergarten; Emilie Tremblay will be our new Inclusion Teacher; Best wishes to Kate Knox who will be on Maternity leave
- ❑ CTE Expansion building is moving along very, very quickly. Intermediate teachers and I went to see the similar building at North Glenmore
- ❑ Students love the new CTE school song! We have it on Spotify (student requested) and hope to make a 'music video' for the year end.

Upcoming Dates and Events

- Friday, May 30th – Kindergarten Orientation
- Monday, June 2nd – Interior Health (Measles immunizations)
- Wednesday June 4th – District Apple Bowl
- Mon., June 16 – Fri. June 20 – Grade 5 Week of Fun! (Jen is away; Sue Steveson, retired principal will be covering)
- Thurs. June 19th – PAC Spring Carnival

Thank you so much,

Jennifer Adamson

Principal, Chief Tomat Elementary

It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.

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CHIEF TOMAT ELEMENTARY PRESIDENT'S REPORT



2024/2025

What a year! I want to start by thanking our team of hardworking executives for all their efforts throughout the year – your time spent brainstorming, organizing, and executing Chief Tomat Elementary Parent Advisory Council's various initiatives is greatly appreciated! When looking back on the 2024/2025 school year it's clear, we were busy! With our continued focus on building community at CTE, we eased up on our fundraisers and focused on community events and givebacks.

Over the course of the year, CTE PAC supported our school and its community in the following ways:

- Monthly hot dog days.
- Providing school compost services through Spa Hills.
- Fall Market featuring several talented vendors.
- Our annual Monster Mash dance with a DJ, photo booth, and costume prizes.
- Halloween chip treat for all students during the school's costume parade.
- Winter tree ornaments for all students to decorate and hang on the school's holiday trees.
- Christmas movie snack for all students.
- School-wide food drive competition with the winning class awarded celebratory cupcakes.
- Winter hot chocolate day in support of literacy week.
- Wolverine t-shirts for all new Chief Tomat students, as well as new shirts for existing students if needed (cost-share from prior year that carried forward to current).
- Financial support for Alien Inline Skating (cost shared 50/50 with school administration).
- Financial support for Wheelchair Basketball (cost shared 50/50 with school administration).
- Two post-secondary education bursaries available to former CTE students (one bursary carried forward from the prior year).
- Teacher appreciation throughout the year (i.e. staff room and holiday treats)
- More than \$4,500 toward new classroom and library books, music gear, and classroom resources!
- Rewriting our Constitution and Bylaws to better guide and support our PAC and school's families.
- Financial support toward our library's upcoming year-end BBQ.
- Our upcoming freezie day to celebrate the end of school.
- PAC's upcoming year-end carnival, complete with food, drinks, carnival games, zorbs, jousting, and bouncy houses!

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- Various fundraisers through the year such as an Ice Cream Day at Paynter's Market, Mabel's Labels, bottle collections, Fall Photo session, Purdy's Chocolates, Holiday Wish & Win, and VIP Seat raffle.
- Unfortunately, our annual back to school BBQ had to be put on hold this year due to construction at the school, but we hope to see it return this fall to celebrate not only a return to school but also the amazing school expansion currently underway at CTE.

While the events and fundraisers kept us busy, seeing student relationships form and the community spirit grow with the support of our initiatives was rewarding and made the time and effort we dedicated to these events worthwhile. Thank you to the CTE administration and staff for supporting us through the year, and for all the hard work of our executives and wonderful volunteers!

Reflecting on the year, it's always amazing to see what we accomplished. Personally, I'm proud of all our efforts, in particular our community events such as our Halloween Monster Mash, hot chocolate day, and our upcoming freezie day and carnival. The opportunity to spoil our teachers, and in turn our students, with new and exciting books and learning resources for their classrooms was another standout initiative that was well received by our CTE teachers; the words of appreciation we received from staff for the allowance to purchase these new books speaks volumes and I hope it is an initiative CTE's PAC continues to offer. While fundraising is important to ensure we have the funds available to offer these community initiatives, the opportunity to facilitate the meaningful involvement of parents and caregivers at CTE, and our efforts to enrich our children's wellbeing, experiences, and elementary school memories through family or peer events and with new or needed learning resources and gear, is the primary purpose of PAC.

Thank you again to everyone who supported Chief Tomat Elementary's PAC over the year, and a big welcome to our new PAC Executive, who we are excited to elect tonight!

Regards,

Sarah Lebeter

President, Chief Tomat Elementary PAC

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