

CHIEF TOMAT ELEMENTARY

PARENT ADVISORY COUNCIL AGENDA



DATE MAR 3 @18:30 PM LOCATION CTE LIBRARY

Attendance:

Present: Jennifer Adamson (Principal), Hoa Vuu Baerg (President), Courtney Mehl (Vice President), Kyla Strader (Treasurer), Lucy Bleakney (Secretary), Tyler Bleakney, Meghan Hatcher (Member at Large), Kathi Kelly (Member at Large), Kiera Haubrich (Social Media Coordinator), Shannon Tartiglia (COPAC Rep), Claire Lyonhart, Jillian Baldwin.

Absent: Jennifer Seaton (Gaming Coordinator).

1. Principals Report *(Full Report Attached)*

- Gratitude to PAC for hot chocolate on comfy cozy read day, and hot dog day.
- The music video for the school song has been filmed and students are very excited/eager to watch.
- Lots of field trips happening.
- Ms. Robertson has connected with MBSS Indigenous Leadership students. They came to CTE to share the Four Food Chief with students and did some activities.
- The Entrepreneur fair was a great success.
- All students received a CTE shirt.
- Wheelchair basketball is happening this month. Cost shared with PAC.
- At the next PAC meeting: School Learning Priorities and the data associated with it.

2. Treasurer/Finance update *(Full Report Attached)*

- With Love Photography payment received and deposited, of \$200.00.
- YTD we are up \$2,821.29 from the initial budget.
- Current acct. Balances are, BMO gaming acct: \$2,508.62, RBC school acct: \$200.00, BMO Community Acct: \$31,261.99.
- Wheelchair basketball (\$1,200.00) to be withdrawn from BMO gaming acct.
- **Motion** to approve a Lost Cheque Policy as follows. A cheque that is lost and has stale-dated (6+months), PAC will reissue the cheque. A cheque that is lost within 6 months and needs to be reissued prior to staledating, PAC will re-issue and cover the Stop-Payment Fee (currently \$12.50) once in a fiscal year. Additional lost cheques in the same fiscal year will be deducted from the bank's Stop-Payment Fee. A cheque lost by PAC exec and never delivered to recipient, will be reissued asap without cost to recipient. **Approved, Motion passed unanimously.**
- **Motion** to rewrite Ms. Radley's cheque with guidelines from the new Lost Cheque Policy. **Approved, Motion passed unanimously.**
- At the COPAC conference COPAC explained the gaming funds are not restricted to school wide participating events, rather to be used across all students/ clubs/ events, etc.
- Jen Seaton to confirm 50/50 license to Trivingo.

3. COPAC update

- Big push for the Erase Tool, for all students, parents, and staff. QR code that you can use to anonymously report bullying, mental health crisis', etc. The Erase tool will forward the report to the appropriate person for the best outcome - parents, principals, RCMP, etc.
- Encouraging parent engagement for school district involvement. Gives opportunity to provide input to the SD23 Strategic Plan. The survey helps to get the changes parents want to see for their children. The survey is online and very simple.
- The COPAC parent conference was very informative and highly recommended. It was the first one since Covid. Great information for parents and PAC.
- Trying to get Big White to come back to schools.
- March 10 UBCO, Science Fair.
- WWEST Struggling to find funding. They are a non for profit organization, and are looking for donations.
- Nominations are open for COPAC Rep.

4. Follow-up from Previous Meeting(s)

- YE carnival - deposit and contract
 - **Completed**
- Hot chocolate day recap
 - Went well. Will need more volunteers next time (4-5).
 - Next time, contact Taniel the day prior for the attendance list. She can provide a list of who is absent, so there is less waste.
- Compost
 - Sarah leading reports students are composting well.
 - Will need the 2nd bin. The company will waive the fee of the 2nd bin and there will be a \$20.00 discount per tip.
 - Motion to continue composting. **Approved, Motion passed unanimously.**
 - Motion to get the 2nd bin and be tipped every week alongside the original bin. *Starting AFTER spring break* **Approved, Motion passed unanimously.**
- Sport Ball FUNday-May 14 & 15
 - **Booked.** Contract sent. Will be mornings only.

5. Fundraiser

- West Coast Seeds Recap
 - \$550.00 total, with 40% back to the PAC.
- Spirit Wear Recap
 - Not enough orders this time around to meet shipping policy. Spirit wear company has offered to fulfill the orders that they did receive without PAC receiving fundraising money back. This way it would be no extra cost to the PAC/ Spirit wear company.
 - Motion to still fulfill order and get no return. **Approved, Motion passed unanimously.**
- Yearbooks
 - Still needing Artona's file of student photos.
 - Need confirmation on how classroom photos will work.
 - The subcommittee will bring samples soon with cover ideas.

- PAC needs to contact Taniel to get authorization for students' pictures.
- Jennifer Adamson has reached out to the families who don't want pictures shared. Will update us when she has heard back from everyone.

6. New Business

- Wheelchair Basketball
 - Mar 04-13
- Music Bingo-new date April 17
 - Postponed due to low tickets previously.
 - If less than 75 tickets are sold for the event, the event will be cancelled.
 - Tickets will be available March 30th.
 - Changing the name from Trivingo to Music Bingo, as some families confused about what it is.
- Book & puzzle swap
 - New date TBD
 - Hold for now, potential literacy night exchange.
- COBBS presentation
 - PAC to inquire why bursary is only eligible to MBSS students. With the new high school opening will George Pringle be involved?
 - General feedback that the forms are hard to fill out.
 - PAC to inquire about the report - how many students are receiving the bursary?
- 2026/27/28 Exec election planning
 - Voting at AGM in May.
 - Meeting May 26, 2026 at 1830.
- Book fair volunteers needed (Mrs Brew request)
 - Apr 20-24
 - Afterschool help.
- Re-useable library tote bags
 - Will need approx. 400-500.
 - Jen/ Hoa will look into where to buy from/ get personalized to school.
- Next general PAC meeting
 - April 14, 2026

7. Open to the Floor

- Next year look into Basil Cooper for the photography fundraiser.
- Public meeting in May regarding the opening of George Pringle High School.
- Exec Election coming up. Kiera will send out info on social media regarding rolls on the exec. Nominations will go out after spring break.
- Exec at ELFF night, April 20th, 2026.
- Carnival - Courtney looking into getting a police cruiser.
- Volleyball not available to students. Jen is looking into - lots of new students interested. Needing a teacher volunteer, time, and enough students to play.
- A teacher is doing smashball in peachland and is hoping to come to other schools.

Meeting Adjourned @ 20:45

We acknowledge that we are learning on the unceded traditional territory of the Syilx, Okanagan, people.

Principal's Report March 3, 2026

CTE – Caring Together Everyday

CTE Wolverines take care of themselves, others and the land

Gratitude

Thank you....

- PAC for making and supplying all of our CTE Wolverines with hot chocolate for Comfy Cozy Read day
- PAC Hot Dog day!
- Ms. Legree, students and the staff for the hard work, chaos and flexibility for shooting the music video
- Ms. Robertson for organizing the MBSS Indigenous Leadership students who came to share the Four Food Chief captikwł with the school and lead some games and activities
- Many field studies have been happening – thank you staff and parents/caregivers
- Teachers hard at work writing Learning Updates
- Mr. Lewis and Mrs. Adams for running Lego Club; Ms. Hammerschmidt for Hello Kitty Club and Mrs. Tremblay for STEM bins at lunch
- Grade 4/5 students and teachers for the Entrepreneur Fair and for all families who supported our youngest entrepreneurs

Updates/Recent Events

- MBSS students came to film our "music video" yesterday and our new shirts were worn. An MBSS student had choreographed a dance to our CTE song that Miss taught to classes. Mr. Adamson brought his drone for a school photo

CTE Information and Conversations

- Next month: share our School Learning Priorities and the data associated with it when Term 2 data is added
- Wondering about alien in-line skating again for next year (was \$2600 this year each for PAC and school)

Upcoming Dates and Events

- March 4-13 – Wheelchair basketball – THANK YOU PAC!!
- Before March 13: MDI for Grade 5s; Student Learning Surveys for grade 4s

Thank you so much,

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Jennifer Adamson

Principal, Chief Tomat Elementary

It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.

Meeting Date	March 3, 2026	Prepared by:	Kyla Strader
Highlights Since Last Report	<ul style="list-style-type: none"> • With Love Photography - \$200 • YTD budget - on completed events, we are up \$2,821.29 from the initial budgeted losses/profits 		
Reconciled Account Balances (March 2, 2026)	BMO (Restricted) Gaming Acct: \$2,508.62	RBC (Restricted) School Acct: \$0.00	BMO (Unrestricted) Community Acct: \$31,261.99
Uncleared Cheques/Deposits	NIL	NIL	B. Radley book allowance: (\$105.26)
Budgeted Accounts Payable in Spring 2026	Carnival 50/50 License Fees: (\$10.00)	Wheelchair basketball (\$1,200)	Music Travingo - announcer: (\$200.00) Amusing (Carnival): (\$3,048.00) Carnival float: (\$1,000.00) Bank Fees: (\$2.50)
Requests for PAC Funding Received Since Last Report	<ul style="list-style-type: none"> • • 		
Budget Related Discussion Items	<ul style="list-style-type: none"> • B. Radley lost cheque - policy for PAC covering NSF fee • Not receiving requests for travel/education compensation from teachers • COPAC conf - gaming funds use not restricted to school wide participated event, but rather overall grant to be used across all students/clubs/events/etc. with the goal of helping each student in some way • West Coast Seeds - funds not received yet • Music Travingo - postponed (April 17th) 		
Proposed Motions	THAT the CTE PAC approves the following Lost Cheque Policy: <ul style="list-style-type: none"> - A cheque that is lost and has stale-dated (6+months), PAC will reissue cheque - A cheque that is lost within 6 months and needs to be reissued prior to staledating, PAC will re-issue and cover the Stop-Payment Fee (currently \$12.50) once in a fiscal year. Additional lost cheques in the same fiscal year will be deducted the bank's Stop-Payment Fee - A cheque lost by PAC exec and never delivered to recipient, will be reissued asap without cost to recipient. 		
Carry Forward Budget Related Items	<ul style="list-style-type: none"> • 50/50 Gaming License for Travingo - Jenn S to forward confirmation to PAC email. • 		
Treasurer Action Items	<ul style="list-style-type: none"> • Float for Travingo concession • 50/50 Raffle Gaming licence for Carnival • 		