

# CHIEF TOMAT ELEMENTARY

## PARENT ADVISORY COUNCIL AGENDA



TUESDAY, JAN 27<sup>TH</sup>, 2026 @ 6:30 PM | CTE LIBRARY

### 1. Attendance:

**Present:** Jennifer Adamson (Principal), Hoa Vuu Baerg (President), Courtney Mehl (Vice President), Kyla Strader (Treasurer), Lucy Bleakney (Secretary), Meghan Hatcher (Member at Large), Kathi Kelly (Member at Large), Kiera Haubrich (Social Media Coordinator), Claire Lyonhart.

**Absent:** Shannon Tartiglia (COPAC Rep), Jennifer Seaton (Gaming Coordinator).

### 2. Quorum Established.

### 3. Agenda and Minutes

- Motion: To accept the January 2026 agenda as presented. **Approved, unanimously.**
- Motion: To accept November 2025 minutes as circulated. **Approved, unanimously.**

### 4. Principal's Report

*Full report attached.*

- Gratitude to PAC for Little Riders program, Pancake Breakfast with Santa, "Eco warriors", and Lacrosse.
- Salmon in schools program starting. Eggs currently in tanks. In family groups students will start learning about it.
- Grade 4/5 classes learning the local language, nsyilxcen, on Mondays. From west bank first nation member, and lead of The Early Years Table, Kim Kosiak.
- MBSS students will be coming to the school to learn the dance to the CTE song, and record the video on March 3rd.
- Next month's PAC meeting will have the Schools Learning Priorities and the data associated with it, and next year's calendar.
- Lots of upcoming events. Wheelchair basketball is being cost shared with PAC.

### 5. Treasurer's Report

*Full report attached.*

- *Proposed motions:*
  - CTE PAC Approves sportball cost of \$1900. **Approved, unanimously.**
  - CTE PAC Approves an increase to the hot lunch budgeted expense to \$4500.00. **Approved, unanimously.**
- 50/50 gaming licence to be submitted for Travingo.
- No bill from lacrosse yet.
- Not doing another hot lunch instead of hot dog day this year.
- No need to increase the 'fun for kids' budget at this time.
- Still no update/response or funds from with love photography. Will try contacting again.
- White spot hot lunch, profit of \$404.25.
- Purdy's, profit of \$903.24.

- Spirit wear, profit of \$208.84.
- Pancake Breakfast, \$435.20.
- Bottle Collection, \$431.08
- Current bank Balances are:
  - BMO gaming acct: \$2508.62.
  - RBC school acct: \$0.00.
  - BMO community acct: \$31,755.39.

## 6. COPAC Update

- Shannon unavailable for full report.
- Feb 28, 2026 in Rutland is a parent conference with great PAC info. Snacks, coffee, and lunch provided.
- Feb 26, 2026 at Mount Boucherie is a Strategic Plan.

## 7. Follow-up from Previous Meeting(s)

- **Educational Experience Allowance email/forms were sent out to teachers.**
  - Mrs. Macrae and Mrs. Onespot using allowance for bussing to UBCO.
  - Possibly Mrs. Robbins using allowance for Rotary, haven't heard yet.
- **Pancake Breakfast recap**
  - Amazing feedback from everyone.
  - One thing to work on if done in the future. Make sure to start tearing down after the last class has left. To ensure every child has the same experience.
- **Sportball FUNday(s)**
  - May 14/15 in the AM. Primary 14th, intermediate 15th. 8:45-11. Will run rain or shine.
- **Hot vendor lunch feedback**
  - White spot was great to work with, had everything set up on time and portioned correctly.
  - Next time will probably have fewer choices.
  - Would like to look into different ways of ordering for parents as munch-a-lunch is confusing. Munch-a-lunch vs School cash online.

## 8. Fundraiser

- **West Coast Seeds**
  - 5 orders so far, potentially extending the deadline?
- **Spring Spirit Wear**
  - Adding more choices for the next drop. Tentative date of Feb 17th. Stacey to lead again. Great feedback from the last drop.
- **Yearbooks**
  - Jennifer Adamson gave USB with photos. She will reach out to families regarding privacy. April/Early May portal would open for us to upload pictures. Prices TBD, \$2-5 profit. Would receive them in June. PAC gifting grade 5's each a yearbook. Still undecided on cover. March 2nd all kids get a CTE shirt-potential for picture? CTE logo? Brainstorming to be done.
- **Mabel's Labels-ongoing**
- **Bottle Depot Returns-ongoing**

## 9. Upcoming PAC Events

- **Next PAC meeting-Mar 3 @6:30pm**
  - No Feb meeting
- **Music Trivingo night-Feb 6 @6pm**
  - 50 tix sold so far. Volunteers needed. There will be a concession with pop, juice, chips, candy. Tables and chairs booked to come on time. PAC to come in and set up around 4pm.

*We acknowledge that we are learning on the unceded traditional territory of the Syilx, Okanagan, people.*

- **Book and Puzzle Swap-Date TBD**
  - Need to secure a date. Currently ensuring all pieces of puzzles/ games are in boxes.
  - Reached out for teacher donations.

## 10. New Business

- **Hot chocolate day-Jan 30**
  - Courtney leading with 3 volunteers. Using cambros. Cups already bought. Start around 1:30.
- **Year end carnival June 5 @ 5-8**
  - Moving forward with amazing. No jousting, everything else quoted confirmed. Ho to get a new quote excluding jousting. Will book: Cotton Candy kid, Ice Cream Truck, Kona Ice. No upfront cost or minimum to any of those. Glitter tattoo station. Face painting volunteers already booked by Jennifer Adamson.
- **SportBall FUNday(s)**
  - Deposit paid. Decided to run Football, Basketball, Volleyball, Tennis, Soccer. Sportball will use the gym and field.
- **Anti-bully presentation request**
  - Nothing currently on the district's list. There are services available for students and families when needed. CTE approaches bullying as it happens. Pink shirt day Feb. 25. Currently no speakers/ resources PAC can bring in.
- **Compost update**
  - Currently going well, students are very eager to participate in composting.
  - BIns overflowing every week and are full by Thursday, do we need a second tip? Or more bags? Second bin? TBD.
  - Mrs. Oltsher and Mrs. Radley's classes won the trash can trophy and stickers for ECO Warriors.

## 11. Open to the Floor

- **Comments** - Please ensure a discussion/plan is had around the christmas concert and exiting the new building after the show next year.

***Meeting Adjourned at 20:30.***

<b>Meeting Date</b>	January 27, 2026	<b>Prepared by:</b>	Kyla Strader
<b>Highlights Since Last Report</b>	<ul style="list-style-type: none"> <li>• With Love Photography - still no funds (as of Jan 21st)</li> <li>• White Spot Hot Lunch - \$404.25 profit</li> <li>• Purdy's fundraiser - \$903.14 profit</li> <li>• Spirit Wear - \$208.84 profit</li> <li>• Pancake Breakfast - \$435.20 cost</li> <li>• Bottle Collection to date - \$431.08</li> </ul>		
<b>Reconciled Account Balances (Jan. 26, 2026)</b>	<b>BMO (Restricted) Gaming Acct:</b> \$2,508.62	<b>RBC (Restricted) School Acct:</b> \$0.00	<b>BMO (Unrestricted) Community Acct:</b> \$31,755.39
<b>Uncleared Cheques/Deposits</b>	NIL	NIL	B. Radley book allowance: (\$105.26) Purdy's: 903.14
<b>Budgeted Accounts Payable in Winter 2026</b>	Travingo 50/50 Gaming License Fees: (\$10.00)	NIL	Lacross: (\$640.00) Music Travingo: (\$50.00 USD) Travingo concession float: (\$1000.00) Travingo Concession items: (\$300.00) Bank Fees: (\$2.50)
<b>Requests for PAC Funding Received Since Last Report</b>	<ul style="list-style-type: none"> <li>• Adamson asked us to consider a 3D printer as a gift to the school; amazon shows lots of options around \$750 and less - need to know things like size, etc.; who will buy replacement "ink"?</li> </ul>		
<b>Budget Related Discussion Items</b>	<ul style="list-style-type: none"> <li>• Sport ball - Expense is \$1,837.50 for 5 sport stations (company supplies coaches), plus will need snacks for a snack station (manned by volunteers)</li> <li>• Hot lunch expenses - due to White Spot ordering system, need to increase expenses allotted to allow for future hotdog day expenses (currently less than \$500 left for the remainder of the year)</li> <li>• Are we going to do another hot lunch day instead of a hotdog day?</li> <li>• Fun for Kids - budgeted at \$500, currently at \$400.34 - consider additional give backs and possible increase in budget</li> </ul>		
<b>Proposed Motions</b>	<p><b>THAT</b> the CTE PAC approves Sportball day at a total cost at \$1,900 (\$1,837.50, plus any extras PAC decides)</p> <p><b>THAT</b> the CTE PAC approves an increase to the Hot Lunch budgeted expenses from \$3,000 to \$_____</p>		
<b>Carry Forward Budget Related Items</b>	<ul style="list-style-type: none"> <li>• Annual Gaming Report was filed Nov. 27/25</li> <li>• Lego funding spent - \$484.08 of \$500 approved</li> <li>• Teacher Book Allowance spent - \$3,301.60 of \$3,400 approved (all teachers submitted now)</li> </ul>		
<b>Treasurer Action Items</b>	<ul style="list-style-type: none"> <li>• 50/50 Raffle Gaming license for Music Travingo</li> <li>•</li> </ul>		

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*Principal's Report January 27, 2026 CTE – Caring Together Everyday*

*CTE Wolverines take care of themselves, others and the land*

*Gratitude*

*Thank you....*

*PAC for supporting the Little Riders Snowboard program for K-grade 3s – it was a huge hit!*

*Ms. Legree and the staff for all the time and effort put into the Winter Concert!*

*PAC Pancake breakfast and Santa visit – what a highlight!!!*

*Sarah Lebeter for doing class check ins for the "Eco-Warrior" award*

*Mrs. Zumbo for organizing and PAC for financially supporting Lacrosse in schools; students loved it and were asking for more!*

*Mrs. Sikora for heading up our Salmon in schools program*

*Updates/Recent Events*

❖ *Kim Kotic, Westbank First Nation member and lead of the Early Years Table, is teaching nsyilxcen in the Grade 4/5 classes each Monday. The students are loving it and very proud of their learning.*

❖ *MBSS students will be coming over to film our "music video" in early March. An MBSS student had choreographed a dance to our CTE song that Miss Legree is teaching to classes.*

*CTE Information and Conversations*

➤ *Next month: share our School Learning Priorities and the data associated with it, as well as next year's calendar.*

*Upcoming Dates and Events*

- *Thurs. Feb. 5 - Dufflebag Theatre Cultural Performance - 10:00 am*
- *Thurs. Feb. 5 and 6th - Family Conferences; early dismissal at 12:30*
- *Mon. Feb. 9 - Field Studies - MacRae and Onespot to UBCO*
- *Tues. Feb. 10 - MBSS Four Food Chief Assembly 12:50, followed by class*
- *Wed. Feb. 11 - 100th day in Kindergarten!*
- *Fri. Feb. 13 - Pro-D*
- *Mon. Feb. 23 – Robbins to the Art Gallery – field study*
- *Wed. Feb 25 - Grade 3 swimming program starts for 3 weeks*
- *Thurs. Feb. 26 – Pink Shirt Day; assembly*
- *Fri. Feb. 27 – Grade 4/5 Entrepreneur Fair*
- *March 4-13 – Wheelchair basketball*
- *Before March 13: MDI for Grade 5s*

*Thank you so much,*

*limlɛmt*

*Jennifer Adamson*

*Principal, Chief Tomat Elementary*

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