



Chief Tomat Elementary Exec PAC Meeting

Tuesday, September 16th @ 18:30pm | CTE Library

Attendance

Present: Hoa Vuu Baerg (President), Courtney Mehl (Vice President), Kyla Strader (Treasurer), Lucy Bleakney (Secretary), Shannon Tartiglia (COPAC Rep), Jilender Bonga (Gaming Coordinator), Meghan Hatcher (Member at Large), Kathi Kelly (Member at Large), Tyler Bleakney, Stacey Fylie, Claire Lyonhart, Sarah Lebeter, Natalie Harvey, Janelle Mckinnon, Serena Hamilton, Julie Jeffries, Jenn McBride, Sean Kennedy, Jillian Baldwin, Jennifer Seaton.

Quorum established.

1. Agenda and Minutes

- Motion: To accept September 2025 agenda as presented - **Approved**
- Motion: To accept June 2025 minutes as circulated - **Approved**

2. Principal's Report

- The new building opened Sept 15, students and staff were very excited.
- Huge thank you to families, staff and students for a smooth start to the school year.
- Staff very appreciative of staff room restock.
- 293 current CTE students.
- Terry fox run Sept 25th needing parent volunteers as Mrs. Forest will be taking students off site.
- Lots of upcoming events, see principal report. Wheelchair basketball booked, date TBD.

3. Treasurer's Report

- Community account: \$27,554.12
- Gaming account: \$157.00

- RBC school account: \$520.00
- Bottle depot: \$491.00
- Carnival -
 - Expenses: \$5,967.08
 - Earned: \$2754.55,
 - Net profit/loss \$-3212.53
- Welcome back refreshments for parents - Budget: \$200.00, Expense: \$104.65
- Back to school BBQ/ Movie Night Sept. 26 - Budget \$2,500 Approved May 2025 meeting
- Book allowance \$200.00 per teacher
- Teacher appreciation budget \$200.00, spent \$271.00. Motion to approve additional \$71.00 **Approved**.
- Cheque for Mrs. Brew's BBQ \$279.41

4. Follow-up from Previous Meeting(s)

- Year-end Carnival recap, Epic Contract & Deposit.
 - ❖ No update.
- Fall classroom book allowance per classroom teacher + Brew and Lagree.
 - ❖ Motion to approve alternative requests for literacy items - **Approved**
- School compost program & costs.
 - ❖ Education needed for students, as the majority being composted is pizza boxes. Sarah to continue leading the project.

5. Fundraiser

- Motion to cost share water colour artist 50/50 with school for Created by KidsCards – Artist dates Oct 1-6, cost \$1500 - **Approved**.
 - ❖ Order forms will go home with students for parents to then order online. Each grade will do its own design, likely different animals.
- Purdy's for Christmas - Nov 23
- With Love Family photos-Lucy & Shannon to confirm dates.
 - ❖ Messages sent to Lori (photographer) to confirm availability. If there is no response, look for alternatives. Jennifer Seaton with look for alternatives.
- Wish & Win - Nov 2-9.
 - ❖ 1 week only this year. Everyone is looking forward to it. No posting during school hours
- Seeds-Spring (application submitted for West Coast Seeds)
- Mabel's Labels - ongoing
- Bottle Depot Returns - ongoing
- Yearbooks - looking for volunteers and business sponsors.
 - ❖ Claire interested in helping with this.

8. Upcoming PAC Events

- Back to School Movie Night/BBQ- Sep26
 - ❖ Gym not available as back up as it would be over capacity.
 - ❖ Need to ensure sprinklers are off during movie and BBQ.
 - ❖ Will be using the washroom of the new building, but the doors auto lock. Hurdle that Mrs. Adamson is looking into.
 - ❖ Washroom attendants are a must during events.
- Hot Dog Day- Dec 19 (same day as pancake breakfast?)
 - ❖ Last day before Christmas break.
 - ❖ Will need to look into potential alternative dates.
 - ❖ Plugins to cook pancakes need to be investigated before the event.
- Alien Inline (cost share with CTE)
 - ❖ Approved in Feb 2025 meeting, \$2600.00

9. New Business

- Bi-Election for Treasurer & Member at large roles. Elected:
 - ❖ Treasurer - Kyla Strader
 - ❖ Gaming Coordinator - Jilender Banga
 - ❖ Members at large - Kathi Kelly, Jennifer Seaton
- Coordinator Appointment - Stacey (Hot Lunch Admin) & Kiera (Social Media)
- Motion to approve budget for Halloween Dance \$1500. - **Approved**.
 - ❖ The contract needs approval.
 - ❖ Motion to increase Halloween dance budget to \$2,000.00 - **Approved**.
- PJ & Pancake day-Dec 19-Claire and Stacey have food safe. Can we cook our own pancakes? Santa or Grinch appearance?
 - ❖ Food safety and breakers were concerned. Tabled the discussion for now.
- Old gaga ball pit-what happened to it?
 - ❖ PAC's gaga ball pit demolished and upgraded. Interim one being borrowed by another school, no longer to be used when returned. A new and improved one is now in play at the school.
- Gardening club-plans for garden beds?
 - ❖ Tabled for now.
- Can we raise funds for shading for playground-sun shade or trees? Or stairs for hill entrance. Start permit request?
 - ❖ No current enhancement agreements, potential to be a few years away.
- Executive budget planning meeting Oct 7.
- School/admin budget planning considerations
 - ❖ Tabled for now.
- Budget approval meeting date Oct 28.
- Chef Sam is happy to give up one day a month for a new hot lunch day. Subsidized kids will be thought of during planning. No plan in the works yet.

10. COPAC Update

- Jon Rever (new super intendent) goal is for authentic engagement.
- Project policy for better school enhancements.
- New PAC handbook to be established with guidance from John and Nicola.
- A group of parents in the school district are partnering for inclusive education on topics such as ADHD, autism, diabetes, epilepsy, etc. The goal is to advocate for those students as parents.

Meeting adjourned Sept 16, 2025 @ 20:10

Next PAC meeting: October 28th 2025 @ 18:30 | CTE Library

We acknowledge that we are learning on the unceded traditional territory of the Syilx, Okanagan, people.

CTE PAC TREASURER REPORT



Meeting Date: September 16, 2025

Prepared by Kathi Kelly

BMO Unrestricted Community Account:	BMO Restricted Gaming Account:	RBC Restricted School Account:
\$27,554.12	\$157.00	\$520.00

Future Events:

Event/Date	Budget	Expenses	Revenue/Loss	Notes
Teacher Appreciation	\$800/year	\$271.0		-Approved at May 2025 Meeting
Back to School BBQ/Movie Night September 26	\$2, 500	N/A	N/A	-Approved May 2025 Meeting
Welcome back refreshments for parents	\$200	\$104.65	N/A	
Teacher Book Allowance	\$200 per teacher			-Approved at June 2025 Meeting -Includes Mrs. Brew and Mrs. Legree

Notes:

- With Love Photography is booked, waiting on dates
- Purdy's is set up for end of November
- Halloween Dance October 23, 2025
- Water Colour artist is part of created by kids' fundraiser; cost share with CTE
- Paynter's Ice Cream Day October 2
- Wish and Win dates set for Nov. 2-9, 2025
- COBSS \$550 due October