

**In Attendance:** Jennifer Adamson (Principal), Hoa Baerg (President), Courtney Mehl (VP), Shannon Tartaglia (COPAC), Kyla Strader (Treasurer), Kathi Kelly (Member-at-Large), Claire Lyonhart (Creative Coordinator)

**Guests:** Raquel Steen (Assistant Superintendent)

**Regrets:** Lucy Bleakney (Secretary), Jenn Seaton (Member-at-Large/Gaming Coordinator), Meghan Hatcher (Member-at-Large)

## 1. Welcome and Introductions

## 2. Quorum established

## 3. Agenda and Minutes

- Motion to approve February and March 2026 minutes as circulated – **Approved, motion passed unanimously**
- Motion to approve April 2026 agenda as presented – **Approved, motion passed unanimously**

## 4. Principal's Report (Full report attached)

- Mrs. Adamson gave a presentation on CTE's learning plans for this year and next. More information on the school's learning priorities and plans can be found on the CTE website:  
<https://cte.sd23.bc.ca/student-learning-plan>
- Wheelchair basketball was "a huge hit". Kids were able to focus more on playing basketball once the (new) coach was informed that this was CTE's third year, and most kids were already experienced with the wheelchair
- Looking into Wheelchair Rugby as an option next year instead of Wheelchair Basketball
- Scholastic Book Fair will be April 20<sup>th</sup> – 24<sup>th</sup>
- Hoping to present the CTE Music Video at the Wolverine Assembly on April 24<sup>th</sup>
- May 15<sup>th</sup> is CTE Talent Show – acts can be in person or submitted via video
- Literacy Night has been replaced with Bannock, Books and Bingo on May 20th, co-hosted with the Indigenous Education department
- Chef Sam will be away until end of May. PAC will look into coordinating an additional Hot Lunch.

- **Principal Appraisal** – Raquel Steen, assistant superintendent for SD23, briefly attended the PAC meeting in order to share information about the upcoming Principal Appraisal. All principal's in the district are given an appraisal after working for 2+ years in a school. The appraisal is routine, and not a cause for any concern by parents or staff. A survey will be provided to parents in order to receive feedback on Mrs. Adamson and her role at CTE. Staff, some students, and the PAC will also be able to provide input. The survey will open April 27<sup>th</sup> and close May 3<sup>rd</sup>. Raquel will also reach out again to the PAC in order to gather information and opinions on what our experience with Mrs. Adamson has been like.

#### 5. **Treasurer's Report** (Full report attached)

- Funds from West Coast Seeds came in - \$218.19
- Special thanks to Jacob Wall for 2 large donations since the New Year via Return It bottle collection
- Once Wheelchair Basketball cheque clears, approx. \$1,300 will be left in the BMO Gaming Account. Kyla will use remaining funds on other PAC expenses before the end of the year (SportBall and Carnival).
- Mrs. Sikora and Mrs. Onespot have submitted funding requests for transportation costs related to field trips (No motion to approve needed, as funds will come out of the pre-approved Teacher Educational Experience fund)
- Other schools with similar Ed. Exp. Funds will give lump sum to administration at the beginning of the year and admin then keeps track of teacher's use through the year. PAC exec briefly discussed and decided to continue with the current system of writing individual cheques.
- Kyla has started planning the 2026/2027 budget and has posted it to the PAC exec. Google drive for exec to review and provide input.
- PAC previously discussed gifting yearbooks to all grade 5's. Motion put forward to purchase yearbooks for all grade 5 students – **Approved, motion passed unanimously.**
- 50/50 Gaming License for Music Bingo (April 17<sup>th</sup>) ready to go
- Gaming Grant Application for 2026/2027 deadline June 30<sup>th</sup>
- Music Bingo gaming license GERR report deadline July 15<sup>th</sup>
- Application for 50/50 gaming license for June 5<sup>th</sup> carnival needed
- Float for Music Bingo concession needed

## 6. COPAC Update

- George Pringle Secondary School to open September 2027. There will be Parent Info nights on May 5<sup>th</sup> at CNB and May 7<sup>th</sup> at Glenrosa Middle School (both 6 pm – 8 pm)
- With the opening of a second high school in West Kelowna, there are concerns about how catchment/student placement will be handled. No decisions have been made as of yet; parent input and involvement is invaluable.
- There are quite a few school board positions opening up due to a big wave of retirees. Staffing changes within schools are anticipated as staff members move up to fill these positions.
- Concerns about the province's recent changes regarding Daylight Savings Time were brought up (i.e. students commuting to school in the dark in the mornings). Safer Schools Together could help with this (i.e. input regarding new sidewalks and streetlights)
- SD23's 2026/2027 budget will be available for review online: <https://www.sd23.bc.ca/news/2026-2027-budget-presentation-20260120212902>

## 7. Follow-Up from Previous Meeting(s)

- Attendees reviewed multiple examples and mock-ups of potential Yearbook covers and back-covers. Elements of covers 5, 1A and 2A were decided upon. Motion put forward to approve the yearbook cover(s) as decided – **Approved, motion passed unanimously**

## 8. Notice of PAC Elections and Call for Nominations

- CTE PAC Annual General Meeting will be held May 26<sup>th</sup>, 2026. Executive elections will take place. Nominations are now open for 3 Member-at-Large positions, as well as COPAC Representative.
- Clarification was sought and provided about how nominations and voting works. Parents interested in joining the PAC exec may be nominated by others, or by themselves. Voting is only really required when there are more nominees than there are open positions (i.e. 4 nominees for Member-at-Large vs 3 open positions).
- Member-at-Large positions are 1 year terms, with a maximum of 2 terms served. COPAC representative is a 2 year term, with a max of 1 term served.
- Coordinator positions are appointed, not nominated/voted in.

- An email will be sent to the CTE community in the next 10 days outlining the open roles, nomination process, etc.
- Social media push for the above will also be made
- Shannon will send copies of the nomination form to the exec for any who want to put their name forward, or to nominate others for the open positions.

## **9. Fundraisers**

- Yearbooks: online orders will open in May and will be advertised in the school newsletter. Books will arrive at the beginning of June.
- Mabel's Labels still ongoing
- Bottle Depot returns still ongoing

## **10. Upcoming PAC Events**

- Next PAC meeting (AGM) May 26<sup>th</sup> at 6:30 pm in the library
- Music Bingo April 17<sup>th</sup>. Doors will open at 5:45. Set up to begin around 4:30. Claire and Kyla will be there to guide volunteers for set up. Hoa will provide a 'map' of the table and chair layout. Paper to be used as table covers to prevent bingo-dabber mishaps. Event begins at 6:30 and ends around 8. Hoa will be the announcer! Hallway monitors no longer needed, as attendees will enter through gym door facing E Boundary Rd, allowing hallway doors to remain locked. MBSS student volunteers will help out.
- Book and puzzle swap was supposed to take place during Literacy night. Now that Literacy Night has been replaced with Bannock, Books and Bingo, we will look into providing books and puzzles for a swap that night (May 20<sup>th</sup>)
- Sportball will be taking place in the mornings of May 14<sup>th</sup> and 15<sup>th</sup>. Kathi will ensure a cheque for the remaining balance owed (\$1378.12) will be available.

## **11. New Business**

- Common Good Pharmacy has an opportunity for funding. Schools/PACs are encouraged to submit their ideas/requests and CGP will decide who to award funding to. Mr Lewis has volunteered to spearhead LEGO Robotics if funding is awarded. The PAC will discuss potential opportunities further.
- Staff appreciation is the first week of May. PAC will provide a staff-room stock-up like last year (coffee, tea, snacks, etc).

- The PAC would like to provide freezies for students, similar to last year. Mrs. Adamson will consult her calendar to determine the best day available.

## **12. Open to the floor**

No questions or comments made

**Meeting adjourned at 9:02 pm**

## **Principal's Report** April 14<sup>th</sup>, 2026

CTE – Caring Together Everyday

CTE Wolverines take care of themselves, others and the land

## **Gratitude**

Thank you...

- PAC for financially supporting Wheelchair Basketball. It was a huge hit!!
- PAC for Hot Dog day.
- PAC for supporting field studies, learning experiences and the community events
- Mrs. Forrest for starting a grade 4/5 running club (Wed. and Fri.).
- Grade 4/5 teachers for Track and Field organization.
- Mr. Ennig, MBSS teacher, and his students for their work in filming and editing the music video
- Ms. Robertson, Ms. Onespot, Miss. Goodmanson and Mrs. Tremblay for working with the District Learning and Innovation teachers on learner agency. At CTE, the work was focused on Story Workshop and creating a Four Food Chief Story Workshop space.

## **Updates/Recent Events**

- We had “Smarties” week and Learning updates went home the week before Spring Break. Students showed how they take care of themselves, others, the land and our school.
- Alien Inline skating is booked for next November; have reached out to Pacific Sport to book Wheelchair basketball (or rugby).
- CTE students and staff presented the work being done to teach nsyilxcen, the language of the syilx Okanagan people, at the School Board Office twice in the last week.

## CTE Information and Conversations

- Presentation: Our School Learning Priorities can be viewed here  
[https://drive.google.com/file/d/1QU1nzDYqlagVCcP4ueR\\_1GFzqJFRSJ--/view?usp=drive\\_link](https://drive.google.com/file/d/1QU1nzDYqlagVCcP4ueR_1GFzqJFRSJ--/view?usp=drive_link)

## Upcoming Dates and Events

- Next week – Scholastic Book Fair
- Mon. April 20 – ELFF
- Wed. April 22 – Administrative professionals day – Thank you Taneil and Susan!
- Tues. April 22 – Lane/Neal to Pebble Beach field trip (Biodiversity Grant)
- Wed. April 23 – Battle of the Books at Rutland Elementary
- Fri. April, 24 – Wolverine Assembly (\*Hopefully it's a movie premier..... If so our Spirit Day will be "Movie Stars")
- Fri. April, 24 – PAC hotdog Day
- Tues. April 28 – Apple Bowl for intermediate students
- Wed. April 29 – 12:30 Cultural Performance
- May 5-7 – Sexual Health Education (grade 4s and grade 5s)
- May 8 and 9 – Hockey Jamboree
- Tues. May 13 – Neal/Madson to Museum and Art Gallery
- Thurs. May 14 and Fri. May 15 – Sportball in the morning
- Fri. May 15 – CTE Has Talent! Talent show 12:10+
- Wed. May 20 – Class/school photos
- Wed. May 20 – Bannock, Books and Bingo event at CTE 5:30-7:30 (co-hosted with Indigenous Education department)
- Thurs. May 21 – Grade 5s visit CNB (12:40)
- Fri. May 22 – Wolverine Family Groups (Planting seeds)
- Fri. May 29 – Run Wild fundraising run
- Wed. June 3 – District Track and Field
- Fri June 5 – Wolverine Family Groups (Chalk the Walk)

Thank you so much,

limləmt

Jennifer Adamson

Principal, Chief Tomat Elementary

*It is with gratitude that I respectfully acknowledge that I live, love, work, play and learn on the beautiful, unceded, Traditional territory of the Okanagan Syilx peoples.*

## Chief Tomat PAC – TREASURER’S REPORT

<b>Meeting Date</b>	April 14, 2026	<b>Prepared by:</b>	Kyla Strader
<b>Highlights Since Last Report</b>	<ul style="list-style-type: none"> <li>West Coast Seeds - \$218.19</li> <li>Return It bottle collection - another \$373.26! - Thank you to Jacob Wall for 2 large donations since the new year!</li> </ul>		
<b>Reconciled Account Balances (April 13, 2026)</b>	<b>BMO (Restricted) Gaming Acct:</b> \$2,508.62	<b>RBC (Restricted) School Acct:</b> \$200.00	<b>BMO (Unrestricted) Community Acct:</b> \$30,464.98
<b>Uncleared Cheques/Deposits</b>	Wheelchair BBall (\$1,200.00)	NIL	Lane/Lwowski/Robbin s Ed. Exp. allowances: (\$450.00)  Compost: (\$86.64)
<b>Budgeted Accounts Payable in Spring 2026</b>	Carnival 50/50 License Fees: (\$10.00)	NIL	Music Travingo - Float: (\$1,000.00)  Amusing (Carnival): (\$3,048.00) Carnival float: (\$1,000.00)

## Chief Tomat PAC – TREASURER'S REPORT

			Bank Fees: (\$2.50)
<b>Requests for PAC Funding Received Since Last Report</b>			
<b>Budget Related Discussion Items</b>	<ul style="list-style-type: none"> <li>Teacher Educational Experience Fund - Taniel was talking with other schools to see how they set up and some PACs hand over the funds at the beginning of the year. Taniel would then keep track of teacher's use through the year.</li> <li>Music Travingo (April 17th)</li> <li>Administrative Professionals Day (April 22nd)</li> <li>School Principals' Day (May 1st)</li> <li>Teacher Appreciation Day (May 5th)</li> <li>Budget for 2026/27 started in Google Drive - started (any staff input to consider?)</li> </ul>		
<b>Proposed Motions</b>	<b>THAT the CTE PAC approves</b> the purchase of the yearbooks for all Grade 5 students (roughly \$900)		
<b>Carry Forward Budget Related Items</b>	<ul style="list-style-type: none"> <li>50/50 Gaming License for Travingo ready</li> </ul>		
<b>Treasurer Action Items</b>	<ul style="list-style-type: none"> <li>Float for Travingo concession</li> <li>Gaming Grant Application for 2026/27 - DEADLINE JUNE 30th</li> <li>Travingo Gaming licence GERR report - DEADLINE JULY 15th</li> <li>50/50 Raffle Gaming licence for Carnival</li> </ul>		

